

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
3 APRIL 2019
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a regular meeting at 7:30 PM on April 3, 2019 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: Mary Bryde, Tom Boissonnault,
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen
Deputy Clerk-Treasurer: Michelle Chiudina

Absent:

George Gaspar

Pledge to flag.

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2nd all in favor; 4 to 0.

1. DPW Report – DPW Superintendent Domenic Consentino delivers the monthly report. Mr. Consentino says that he and his crew are paving the various potholes, inspecting water meters, getting ready for Earth Day clean up. He asks Trustee Bryde when baskets should go up. Trustee Bryde says as early as possible, at least by the beginning of May. Mayor Schoenig motions to accept the monthly report, Trustee Bryde 2nd all in favor; 4 to 0.
2. Public Hearing Amendments to Local Law Vehicles & Traffic Chapter 250 – The Board discusses with Counsel Molé about the wording in the Village Code referring to parking on Eastview Avenue. Clerk Hansen reminds the Board of the complaint received by a resident who was not able to park on the street due to the lack of spots. Deputy Mayor Piccini adds to the complaint stating a resident, who saw someone believed to be a commuter, parking on Eastview Avenue and leaving their car there and headed toward the train station. According to the Village Code, there is only 3-hour parking on all Village Streets and on certain sides of the streets, however this part of the code has not been enforced. Counsel Molé advises the Board to make the necessary changes to either the Code or the signs on these streets so they match what the Board intends to enforce. The Board discusses different ways to ensure that parking on residential streets is reserved for those living in the surrounding homes, such as using permit passes or stickers on the cars used by homeowners in those areas or assign parking spaces to households. Mayor Schoenig believes that street signs need to be changed and/or added to match the Code in most cases and the Code should be revisited to ensure that it matches the needs and desires of the Board.
3. Financial Update - Clerk Hansen says the S&P bond rating reaffirmed at A+, with a stable outlook and was commended for being able to be flexible with the budget. The Gross Utilities Tax Law (LL#2 of 2019) filed with Secretary of State March 14, 2019. Clerk Hansen is currently working on recommended budget transfers, which will be ready for the April 17, 2019 meeting to discuss that. He is looking at moving some insurance recovery funds and Law Enforcement Grant funds to offset excess Police Contractual & Personnel expenses. In the budget, we have \$40,000 contingency in General, \$20,000 in Water, and \$10,000 in Sewer that is also available and we have some under-expended accounts like State Retirement and Insurance that can be used to plug the gaps.
4. Amended Fee Schedule – Mayor Schoenig motions to adopt the amended Fee Schedule effective immediately; Deputy Mayor Piccini 2nd all in favor 4 to 0.
5. Budget Amendments to Tentative Budget – Mayor Schoenig motions to adopt the budget amendments discussed at the March 27, 2019 budget work session, particularly;
 - 5.1. Cutting the capital expense for an air compressor
 - 5.2. Reducing the budget line for Police parades from \$10,000 to \$5,200
 - 5.3. Lowering fund balance contributions by offsetting increases in revenues from fee increases
 - 5.4. Adjusting the General fund Police contractual expenditures plus \$8.00 and Sewer fund Police contractual expenditures -\$8.00.

Deputy Mayor Piccini asks when the Board will be able to approve the final 2020 budget. Clerk Hansen says that after the Public Hearing on April 10, 2019, the Board will be able to make any changes they wish based on public comment or any input of their own, at the April 17, 2019 meeting. The budget can be adopted at the April 17, 2019 meeting and if not, a special meeting must be called before May 1, 2019 to adopt the final budget. Trustee Boissonnault 2nd; all in favor 4 to 0.

6. Sewer Rates – Mayor Schoenig motions to set a public hearing for proposed sewer rent increase at 7:30 p.m., Village Hall 50 Main Street Brewster, NY 10509, on April 17, 2019, Trustee Bryde 2nd all in favor 4 to 0.

7. Minutes for approval;

7.1. March 20, 2019 Regular Meeting Minutes – Trustee Bryde motions to accept the March 20, 2019 minutes, Deputy Mayor Piccini 2nd all in favor 4 to 0.

8. Vouchers Payable – Trustee Bryde reviewed the vouchers and found everything in order.

8.1. A -	General Fund	\$8,078.29
8.2. C –	Refuse & Garbage	813.89
8.3. F -	Water Fund	3,198.09
8.4. G -	Sewer Fund	86,999.64
8.5. H63 -	Tonetta Brook Marvin Ave	4,000.00
8.6. T -	Trust & Agency	2,687.54

Total Vouchers Payable \$105,777.45

Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2nd all in favor 4 to 0.

9. Other Business

9.1. Deputy Mayor Piccini asks if anyone else is interested in sitting with us at Earth Day on Saturday and Sunday in front of Old Town Hall on April 27 and 28, 2019. Village Matters articles will be due May 8, 2019 if we stay on the same schedule. Trustee Bryde says she is unsure if we should continue the paper though she hears good things from people who read the paper. Deputy Mayor Piccini believes that the newspaper is a good thing and it is important to the community, but it is difficult to edit. There are a lot of exciting things coming to the Village soon and the biggest issue with the newspaper is the communication between the publisher and the Board on edits and getting articles. However, Deputy Mayor Piccini believes that the way the newspaper edits will get easier as the Board works with the publisher. Mayor Schoenig asks the Board to think about what to do about the Village Matters newspaper and it will be voted on when all Board members are able to attend a meeting.

9.2. Trustee Bryde mentions the duplicate special use permits in the Code Enforcement report, discussed at the previous meeting, and Clerk Hansen says it was the way the program works and it depends on when the money is collected and put into the system, and the issue will be discussed with Mr. Scorca and the building department. Trustee Bryde also mentions that she is ready to put up the pictures on the wall for women of distinction, in spite of continually waiting for Melissa Kamin to submit her picture.

9.3. Trustee Boissonnault says we have to set the date for opening the park and proposes Saturday of Memorial Day weekend, May 25, 2019. He says that the plantings for the flowers will be around Mother’s Day weekend and is looking at putting in a soaker hose system to install under the mulch.

10. New Business

10.1. Trustee Bryde asked Mayor Schoenig about the Inter-Municipal Agreement with the Town of Southeast. Mayor Schoenig explains the Town’s request to use our Police Force for security at Town Board meetings and other facilities or events as requested at the same rate they pay now for Town Court Security. Mayor Schoenig motions to amend the current IMA to reflect these changes, Deputy Mayor Piccini 2nd all in favor 4 to 0.

10.2. Trustee Bryde says she would have liked to attended the security meeting/walk through of Wells Park on April 23, 2019 but is unable to at this time and would like to be updated if anything changes. Trustee Boissonnault asks about the security system they would like to put in. Clerk Hansen says that the company sells the hardware and the software but they do not monitor the cameras so the police office or any of the Trustees would need to do so but the Board or the police can be notified when the cameras pick up any activity. Trustee Bryde also mentions the CAP luncheon is next Thursday, April 11, 2019 and she will be attending.

11. Public Comment

11.1. Andrew Parr – would like to revitalize the Cameo theater, into a music and art center. Mayor Schoenig said the Master Developer, Covington Development, needs to be contacted, because there is an agreement in place that says that any major developments, within the next 30 years, in the highlighted areas of the Urban Renewal Plan must be approved by the developer. Counsel Molé says the Board needs to be apprised of the plans in enough detail for them to know if the plans are in concert with the Urban Renewal Plan and Master Plan for the Village.

- 11.2. John Lord, Town Board Liaison – Councilman Lord asks a financial question about fund balance projections discussed earlier in the meeting. Clerk Hansen explains that as the Board goes through the budget and are able to cut expenses or may other changes, the fund balances grow.
12. Mayor Schoenig motions to enter executive session to discuss legal issues, Deputy Mayor Piccini 2nd all in favor 4 to 0.
13. Mayor Schoenig motions to come out of executive session resume the regular meeting and adjourn, Deputy Mayor Piccini 2nd all in favor 4 to 0.