

VILLAGE OF BREWSTER

BOARD OF TRUSTEES

15 July 2015

**Regular Meeting**

Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting at 7:30 PM or as soon thereafter as time permits, on 15 July 2015 at Village Hall, 50 Main Street, Brewster, New York 10509.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees; Tom Boissonnault, Mary Bryde  
Village Engineer: John Folchetti  
Village Counsel:  
Clerk & Treasurer: Peter Hansen  
Village Police: John Del Gardo

Absent:

Terri Stockburger  
Anthony Molé,

Pledge to flag.

Notation of Exits

**Regular Meeting**

Mayor Schoenig opened the regular meeting, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 4 to 0.

1. Fire Department Parade Permit Application

1.1. Ken Clair appears for the Fire Department in reference to the Firemen's Inspection Parade on July 22<sup>nd</sup> 7 to 8:30 P.M. from Marvin Ave., along East Main, to North Main and Wells (Markel Park). Street closures from 6 P.M. to 8:30 P.M. with Oak Street access remaining open for residential areas. Mayor Schoenig motions to issue the parade permit to the Fire Department as described, waiving all fees, Deputy Mayor Piccini 2<sup>nd</sup>, Deputy Mayor Piccini asked about prior notice for commuters and the general public. Mr. Clair said there are flyers made up and ready for distribution and they are trying to get an electronic sign for notification of traffic interruption, all in favor 4 to 0.

2. Community Outreach Publication Presentation – The expected representative did not appear.

3. Monthly Reports

3.1. Code Enforcement Report - Joe Hernandez delivers the June Code Enforcement Report. Copy attached to these minutes.

3.1.1. Trustee Bryde said there were a lot of property inspections and the activity for June is very impressive.

Deputy Mayor Piccini motions to accept the June Code Enforcement Report, Mayor Schoenig 2<sup>nd</sup>;

Discussion: Mayor Schoenig said we are getting a lot of complaints about overcrowding again and asks if that is what Code Enforcement is seeing as well. Joe Hernandez says he is not seeing evidence of overcrowding at this time. Joe Hernandez says it would be beneficial if we could schedule a property inspection as the property registration is submitted for all properties; Mayor Schoenig said we will look into that possibility; Mayor Schoenig asks about St. Lawrence's parking lot; Mr. Hernandez says there are several code issues that need to be addressed by the property owner and enforcement is in process; Deputy Mayor Piccini questioned the modifications to the rear of the house and asked if they matched what was approved. Mr. Hernandez says the modifications did match with one minor accommodation added during construction. Deputy Mayor Piccini asked if the top of the elevator still needs to be sided or covered. Mr. Hernandez said it did. Deputy Mayor Piccini says that she received feedback that the view from Eastview Avenue has deteriorated significantly as no fence or landscaping surround the blacktop parking lot; all in favor of accepting the June Code Enforcement Report; 4 to 0.

3.2. Police Report – John Del Gardo delivers the June Police Report. Copy attached to these minutes.

3.2.1. Mayor Schoenig motions to accept the June Police Report, Deputy Mayor Piccini 2<sup>nd</sup>; Discussion: Trustee Boissonnault asked about the 48 cell phone tickets which seems excessive; Chief Del Gardo says it is a lot; Trustee Boissonnault asked about the two DWI arrests in July; Chief Del Gardo acknowledges that there were two DWI arrests within about 15 minutes of each other over this past weekend; Deputy Mayor Piccini asks about the tickets given for violation of the one way street ordinance. Chief Del Gardo says there were

3 given during June on 3 Wells Street and 2 on Progress Street; Trustee Bryde asked where the intoxicated people were ticketed; Chief Del Gardo says they were in all different parts of the Village; Trustee Bryde asked about the noise complaints; Chief Del Gardo said they were outside graduation parties and when asked to lower the noise level they all complied; Trustee Bryde asked about the RR crossing gate arrests, Chief Del Gardo says these are due to pedestrians trying to cross the tracks while the gates are down; Trustee Bryde asked about the letter received about a church parade on July 25<sup>th</sup>; Chief Del Gardo is aware there was no parade permit applied for or granted and he will control the walkers and keep them on the sidewalks and make sure they do not block ingress or egress to buildings; all in favor of accepting the June Police Report; 4 to 0.

3.3. Engineer's Report – John Folchetti delivered the June Engineer's Report. Copy attached to these minutes.

3.3.1. Deputy Mayor Piccini motions to accept the June Engineer's Report, Trustee Bryde 2<sup>nd</sup>; Discussion: Deputy Mayor Piccini asks about the increase in flows. Engineer Folchetti says we see an increase every summer. Trustee Bryde asks about VRI and how their performance has been to date, Engineer Folchetti says he is very happy with their performance and communications are head and shoulder above the previous operator; Clerk Hansen concurs; all in favor of accepting the June Engineering Report; 4 to 0.

3.4. Planning Board Report – David Kulo delivers the June Planning Board Report. Copy attached to these minutes.

3.4.1. Deputy Mayor Piccini motions to accept the June Planning Board Report, Mayor Schoenig 2<sup>nd</sup> all in favor 4 to 0.

3.5. Zoning Board of Appeals Report – no report submitted.

4. Water Supply expenditure – emergency repair

4.1. Mayor Schoenig motions to authorize the expenditure for the emergency repairs to the booster pump at a cost of up to \$40,000, Trustee Boissonnault 2<sup>nd</sup> all in favor 4 to 0.

5. Trash & Recycling

5.1. Deputy Mayor Piccini has read some comments and answers to questions on social media regarding trash collection that are incorrect. Deputy Mayor Piccini spoke with a representative at Suburban Carting who explained the various trucks used for trash and recycling pickup. There are three types of trucks that may be used and one is a single compactor that does not separate the trash and recycling – hence materials for recycle become trash. The carter does this by business necessity and prefers to pick up the materials and keep them separate but it is not always possible. There was also a repetitive complaint about late night pickups in violation of our noise ordinance. The Suburban Carting representative was not aware of a noise ordinance in the Village but is willing to talk with Village officials about reducing disturbance during the quiet hours. A meeting will be arranged for Mayor Schoenig and a Trustee to meet with Suburban Carting to address this issue.

6. Minutes for approval – 01 July 2015 Minutes

6.1. Trustee Bryde motions to approve the July 1, 2015 minutes, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 3 to 0. Mayor Schoenig abstains due to absence.

7. Correspondence sent - received for June, 2015

7.1. Mayor Schoenig motions to accept correspondence sent and received for June, Trustee Boissonnault 2<sup>nd</sup> all in favor 4 to 0.

8. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers and found everything in order.

8.1. A	General	\$26,776.84
8.2. C	Refuse/Garbage	17,908.72
8.3. EN	Engineering Fees Escrow ACCOUNT	540.00
8.4. F	Water	13,862.41
8.5. G	Sewer	6,949.41
8.6.	H10Waste Water Treatment Capital	815.00
8.7. TA	Trust & Agency	5,420.32

Total Vouchers Payable \$72,272.70

Mayor Schoenig motions to approve Vouchers Payable as written, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 4 to 0.

9. Other Business

9.1. Deputy Mayor Piccini

9.1.1. Letters of support for CFA applications; Deputy Mayor Piccini motions to authorize Mayor Schoenig to sign the letter of support for the Village's CFA applications, Trustee Bryde 2<sup>nd</sup> all in favor 4 to 0.

- 9.1.2. Zoning revisions are progressing and we will be ready for the work session scheduled for July 27<sup>th</sup> at 7 P.M. (and July 29<sup>th</sup> at 7 P.M. if needed) and should be able to provide the draft product for review by the Board at least a week in advance. Deputy Mayor Piccini would like to include the Planning Board and ZBA on the distribution at the same time and solicit their interpretations, if any, prior to any public hearing and prior to adoption. The Board is in consensus with this approach.
- 9.2. Trustee Bryde
  - 9.2.1. Trustee Bryde attended the Firemen's service awards and said it was a very nice event.
  - 9.2.2. Trustee Bryde said we received the notice of the conclusion of the Westchester Community College's Entrepreneur's class and noted the positive comments and thanks that were transmitted from the attendees.
  - 9.2.3. Trustee Bryde asked how the Putnam CAP intern was doing. Clerk Hansen said all is working out well and he is pleased with her performance and interpersonal skills.
- 9.3. Trustee Boissonnault
  - 9.3.1. Trustee Boissonnault said we got 3 applications for the part-time seasonal park employees to date and we would give it another week or so before selecting those for interviews. Deputy Mayor Piccini said we have to be sure to conduct the appropriate background checks to ensure community safety. Clerk Hansen said we already perform background checks and drug tests on all new hires and random drug tests are conducted during employment.
  - 9.3.2. Trustee Boissonnault said the stage is in at Wells Park and there is one tier completed of seating.
  - 9.3.3. Trustee Boissonnault said he met with a person to promote a music series next summer. Sponsorship questions will need to be addressed among other aspects. Trustee Bryde complements Trustee Boissonnault for doing a wonderful job with Wells Park.
  - 9.3.4. Trustee Boissonnault said a reporter will visit the park tomorrow and meet with him to discuss the renovations and eventual grand opening.
- 9.4. Mayor Schoenig
  - 9.4.1. Mayor Schoenig asked about the deadline for outside water contracts and the number of signed returns received so far. Clerk Hansen said there were about 13 returns at last count out of roughly 50 that were mailed. The deadline for returns is July 24<sup>th</sup> and further action will be taken for those who do not execute and return the contract.
  - 9.4.2. Mayor Schoenig notes there was a request for easement on Riverside Drive for the Piazza property to connect their water feed line to the neighbor across the street. Mayor Schoenig questions why this individual is contacting the Village directly as she is in the Peaceable Hill Water District and the Town of Southeast should be handling her conversion to the new separate and distinct water supply infrastructure being designed and constructed for the Town Special District.
  - 9.4.3. Mayor Schoenig mentioned the condition of Riverside Drive and says that DPW Superintendent Crawford will be addressing the repairs needed to rehabilitate the road.
  - 9.4.4. Mayor Schoenig asks about the status of updating the Handicapped Parking local law. Clerk Hansen says he has no update at this time.
10. New Business
  - 10.1. Trustee Boissonnault
    - 10.1.1. Trustee Boissonnault would like to order new magnets logos for the Village with a slightly different design. The Board said the design should be put forward and then a decision can be made.
11. Public Comment
  - 11.1. Jack Gress likes the VOB magnet we have and suggests getting 500 instead of 1,000 to save money.
12. Mayor Schoenig motions to go into Executive Session to discuss Personnel matters, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 4 to 0.
13. Mayor Schoenig motions to come out of Executive Session and resume the regular meeting, Trustee Boissonnault 2<sup>nd</sup> all in favor 4 to 0.
14. Mayor Schoenig motions to terminate Roger Benton effective immediately and pay him through Friday July 17, 2015, Trustee Boissonnault 2<sup>nd</sup> all in favor 4 to 0.
15. Mayor Schoenig refers the second personnel matter back to Village Counsel for further review, Trustee Boissonnault 2<sup>nd</sup> all in favor 4 to 0.
16. Deputy Mayor Piccini motions to adjourn, Trustee Bryde 2<sup>nd</sup> all in favor 4 to 0.



# JUNE, 2015 Code Enforcement Report

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VILLAGE OF BREWSTER  
50 MAIN STREET  
BREWSTER, NY 10509  
(845) 279-3760

## JUNE 2015 SUMMARY REPORT

BUILDING FEES =	\$2,465.00
PROPERTY REGISTRATION	3,490.00
<u>SAFETY INSPECTION =</u>	<u>525.00</u>
TOTAL FOR JUNE =	\$6,480.00

PERMITS: 13

INSPECTIONS: 146  
(Property Reg, Property Maintenance)

TOTAL COs, CCs: 3

APPEARANCE TICKETS: 5

ORDERS TO REMEDY: 23

STOP WORK ORDER: 1

PROPERTY REGISTRATION PENDING: 279

**VILLAGE OF  
BREWSTER POLICE  
DEPARTMENT  
MONTHLY REPORT**

**JUNE 2015**

**POLICE CHIEF  
John Del Gardo**

# VILLAGE OF BREWSTER POLICE DEPARTMENT

## MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees  
FROM: Police Chief John Del Gardo  
RE: Monthly Report June- 2015

TICKETS	
Uniform Traffic Tickets:	102
Parking Tickets:	96
Code Tickets	8
<b>TOTAL TICKETS</b>	<b>205</b>
TAXI INSPECTION	17
ARRESTS	
Assault F Det. Baumgardt	
Assault F Det. Baumgardt	
Assault F Det. Baumgardt	
Assault F P.O. Peiffer	
Crim Mischief P.O. Wenzel	
Crim Trespass P.O. Willish	
Crim Trespass IPO Caban	
<b>TOTAL ARRESTS</b>	<b>7</b>
SECURITY VISITS PATROL	
Sewer Plant	260
Water Tank:	225
Well Field:	42
<b>TOTAL VISITS</b>	<b>527</b>
FOOT PATROL HOURS	
Main Street:	39
M.T.A. Station:	52
Residential:	17
<b>TOTAL HOURS</b>	<b>108</b>
911 CALLS	84
Walk in / Pickup Complis	40
Court Hours S.E.	78
Court Hours Village	40

VEHICLE REPAIRS
\$88
MILEAGE TOTAL
5974
Total Fuel
790

PEO Stockburger	Tickets:	44
	Hours:	48
	Tickets:	0
PEO Gianguzzi	Hours:	0

(Security Detail) 2 Officers  
(Security Detail) 2 Officers

**911 DISPATCHED CALLS – 84**

**AIDED – 15**

**EDP- 3**

**VEHICLE ACCIDENT – 6**

**DISPUTE- 13**

**911 HANGUP - 9**

**ASSAULT - 4**

**SUSPICION OF DRUG ACTIVITY - 1**

**SUSPICIOUS VEHICLE - 2**

**INTOX - 3**

**FIRE ALARM - 5**

**NOISE COMPLAINT- 6**

**LOST PROPERTY - 1**

**HARASSMENT - 1**

**ASSIST STATE POLICE - 2**

**ASSIST SHERIFF - 4**

**TRESPASS - 2**

**VEHICLE LOCKOUT - 2**

**WELFARE CHECK - 1**

**DOG BITE - 1**

**CRIMINAL MISCHIEF - 1**

**FOX ON PROPERTY - 1**

**PARKING COMPLAINT - 1**



**VILLAGE OF BREWSTER POLICE**

**SELECTIVE TRAFFIC ENFORCEMENT**

**JUNE 2015**

**CELL PHONE - 48**

**SEAT BELTS - 3**

**SPEEDS - 1**

**STOP SIGN - 5**

**DRIVING WHILE INTOXICATED ARRESTS - 0**

**ONE WAY - 5**

**FAIL TO YIELD PEDESTRIAN - 2**

**SCHOOL BUS - 0**

**LITTERING FROM VEHICLE - 1**

**TOTAL - 65**



**VILLAGE OF BREWSTER  
MONTHLY PROGRESS REPORT**

<b>1. GENERAL INFORMATION</b>		
Report No: 6 of 2015	Date: 6/17/2015	Contract No:
Facility Name: <b>VOB / EPA Stormwater Phase II Regulations</b>		

<b>2. ENGINEERS STATUS OF PROJECT</b> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
<b>a. Activities completed this month (attach additional pages as needed):</b>	
•	Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.
•	Submitted NYSDEC MS4 Annual Report to NYSDEC on May 26, 2015.
<b>b. Status of activities in progress this month (attach additional pages as needed):</b>	
•	Develop new Educational Outreach Materials for Village.
<b>c. Activities scheduled (attach additional pages as needed):</b>	
•	Await comments on report from NYSDEC.



**VILLAGE OF BREWSTER  
MONTHLY PROGRESS REPORT**

<b>I. GENERAL INFORMATION</b>		
Report No: 7 of 2015	Date: 7/15/2015	Contract No:
Facility Name: <b>VOB / EPA Stormwater Phase II Regulations</b>		

<b>2. ENGINEERS STATUS OF PROJECT</b> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
<b>a.</b>	<b>Activities completed this month (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.</li> <li>• Developed new Educational Outreach Materials for Village.</li> </ul>
<b>b.</b>	<b>Status of activities in progress this month (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Continue to find Educational Outreach Materials for Village.</li> <li>• Continue to monitor NYSDEC for upcoming changes to permits.</li> <li>• Review NYSDEC <i>Draft</i> Version of GP-0-15-003.</li> </ul>
<b>c.</b>	<b>Activities scheduled (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Await comments from NYSDEC on 2014-2015 Annual Report submitted in May 2015.</li> </ul>

Village of Brewster Planning Board  
David P. Kulo Jr.  
Chairman

To James Schoenig, *Mayor*  
Christine Piccini, *Trustee, Deputy Mayor*  
Mary Bryde, *Trustee*  
Teresa Stockburger, *Trustee*  
Tom Boissonnault, *Trustee*  
Peter Hansen, *Clerk & Treasurer*  
Anthony Mole, *Counsel*

*Regular Meeting June 23, 2015*

**Board Members in Attendance:**

David Kulo, Chair  
Tyler Murello  
Rick Stockburger  
Renee Diaz  
George Gaspar

**Board Member Absent:**

**Pending Business:**

None.

**New Business:**

**494 North Main Street – 67.256-1-13.** Waiver from Moratorium. The Village Planning Board unanimously recommended that the Village Trustees relieve applicant from moratorium. A similar resolution was approved last February. There is a preliminary site plan that the PB reviewed. There were issues with the legality of the sign. This was not a major concern, however, PB needed Building Department to confirm if applicant can proceed with proposed sign design. Otherwise, the PB identified items on the checklist the applicant could waive before issuing a full site plan.

David Kulo  
Chairman, Planning Board