

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
June 4, 2014
REGULAR MEETING
Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting June 4, 2014 at 7:30 PM at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Tom Boissonnault, Mary Bryde, Terri Stockburger
Village Engineer:
Village Counsel: Anthony Molé,
Clerk & Treasurer: Peter Hansen

Absent:

John Folchetti

Pledge to flag.

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2nd all in favor 5 to 0.

1. Introduction of part-time code enforcement officer – Mr. William (Bill) Scorca introduced himself as a Part time Code Enforcement Officer. Mr. Scorca has many years of experience in this field and he and we look forward to the positive contributions he will make to the Village of Brewster community.
2. Iglesia Fuente de Gracia street closing/parade permit application
 - 2.1. Mayor Schoenig motions to approve the street closing/parade permit application for July 27, 2014 closing the street between Park St. and Railroad Avenue on Marvin Avenue from 9AM to 10PM waiving all fees, Trustee Boissonnault 2nd all in favor 5 to 0.
3. Requests for Waiver of Moratorium:
 - 3.1. Deputy Mayor Piccini notes that the Planning Board resolutions do not accurately reflect the Planning Board's role in recommending the waiver and suggests we revert to the memo in the previously transmitted email regarding the recommendations. Planning Board did recommend the Board of Trustees approve all three of the following waiver requests.
 - 3.1.1. 850 Route 22, 67.36-2-23 – Café Amore
Deputy Mayor Piccini motions to grant the waiver of the moratorium for the proposed project, Trustee Bryde 2nd all in favor 5 to 0.
 - 3.1.2. Two Garden Street & 14 Eastview Avenue – 67.27-1-1 & 67.26-2-26 – property line adjustment/site plan revision. Deputy Mayor Piccini recuses herself and leaves the meeting room while this is discussed. Counsel Molé notes that this is meant to convey a piece of the Garden Street School property to thereby relieve themselves of the deed restriction. David Strong attended and represented the Brewster Central School District. Mr. Strong says there were 15 separate parcels acquired over the years that now comprise two parcels. By conveying the property back to the neighboring owner the deed restriction is lifted. The site plan revision would reflect the changing lot lines. Counsel Molé notes that the purpose of this action is to move the Garden Street School property conveyance process forward.
Mayor Schoenig motions to grant the waiver of the moratorium to the Brewster Central School District for the proposed project, Trustee Stockburger 2nd all in favor 4 to 0.
 - 3.1.3. 542 N. Main Street – 56.82-1-16 – El Dorado interior bar renovations – No representative of El Dorado appeared. Action is tabled until such time as the applicant is able to appear before the Board of Trustees.
4. Consolidated Funding Applications; Resolutions for Grant applications
 - 4.1. Cleaner Greener Communities Program; Streetlights and underground cable conduit construction – Mayor Schoenig motions to approve the resolution No. 060414-1 as written, Deputy Mayor Piccini 2nd all in favor 5 to 0.
 - 4.2. Empire State Development; Strategic Development Planning – Mayor Schoenig motions to approve the resolution No. 060414-2 as written, Deputy Mayor Piccini 2nd all in favor 5 to 0.

- 4.3. Office of Parks, Recreation & Historic Preservation; Wells Park Capital Improvements – Mayor Schoenig motions to approve the resolution No. 060414-3 as written, Deputy Mayor Piccini 2nd all in favor 5 to 0.
5. Fee Schedule revisions
- 5.1. Mayor Schoenig motions to change the fee schedule by resolution No. 060414-4 to reflect a change to burdened cost per hour for police officers and include a vehicle charge per day or part thereof; Police Officer at \$37 per hour and \$42 per day (or part thereof) per vehicle, Trustee Stockburger 2nd all in favor 5 to 0.
6. Wastewater Treatment Plant Operations & Maintenance RFP – 3 vendors have been preapproved to receive the bid request. Bids are due by June 23, 2014. Mayor Schoenig motions to release the RFP for Wastewater Treatment Plant Operations to the approved list as per our engineer, Trustee Boissonnault 2nd all in favor 5 to 0.
7. Budget report Year to Date FY 2014
- 7.1. Fiscal year not yet complete but performance to date is in line with expectations. We are expected to use a portion of the appropriated funds in the General Fund, and will have positive balances in the water & sewer funds. Refuse will be a little short but if we maintain the same rate for the next billing we should make up the shortfall and then we can look at adjusting the rate for future billings.
8. Minutes for approval;
- 8.1. May 21, 2014 Regular Meeting – Trustee Bryde motions to approve the minutes for the May 21, 2014 meeting, Trustee Stockburger 2nd all in favor 5 to 0.
9. Vouchers Payable **FY2014** – Trustee Bryde reviewed the FY 2014 vouchers Payable and found everything in order.
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| 9.1. A | General | \$17,407.99 |
| 9.2. EN | Professional Fees Escrow | 968.75 |
| 9.3. F | Water | 2,834.83 |
| 9.4. G | Sewer | <u>34,252.87</u> |
| | Total Vouchers Payable | \$55,464.44 |
- Mayor Schoenig motions to approve FY 2014 vouchers payable, Trustee Stockburger 2nd all in favor 5 to 0.
10. Vouchers Payable **FY2015** – Trustee Bryde reviewed the FY 2015 vouchers Payable and found everything in order.
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| 10.1. A | General | \$8,621.17 |
| 10.2. C | Refuse/Garbage | 285.08 |
| 10.3. EN | Professional Fees Escrow | 695.00 |
| 10.4. F | Water | 3,679.31 |
| 10.5. G | Sewer | 5,113.87 |
| 10.6. H10 | Wastewater Treatment Capital | 340.00 |
| 10.7. H62 | Tonetta Brook Retrofit | 16,500.00 |
| 10.8. TA | Trust & Agency | <u>6,199.05</u> |
| | Total Vouchers Payable | \$41,433.48 |
- Mayor Schoenig motions to approve FY 2015 vouchers payable, Trustee Stockburger 2nd all in favor 5 to 0.
11. Other Business
- 11.1. Deputy Mayor Piccini, Trustee Stockburger and Rick Stockburger attended Saratoga training; brief. Rick and Terri Stockburger noted some of their key points learned at the meeting; incremental changes are preferred rather than massive. Transfer of development rights is not feasible since the Village is built out already. Active Community meeting noted design should provide for bicycles and walking trails. SEQR law is modified to include on-line functions to insert known characteristics of the property in question. Executive session must be entered into by resolution approved by the constitutional body – Counsel notes that the use of motion and resolution interchangeably and the law states “motion.” Recommendation that public notice include “said hearing may adjourn from time to time as necessary.” Mention of incentive zoning and floating zones needs to be included in the Comprehensive Plan. Public comment may not be limited at public hearings. There is no requirement for public comment at regular Board meetings. Deputy Mayor Piccini noted; Characteristics of a successful downtown; transit, pedestrian, and vehicular balanced. The need for multiple traffic generators (anchors) strategically located and within walking distance with a strong pedestrian foundation. 8 points of champion for development strong leader; vision, community engagement, a roadmap to achieve the vision, healthy public private partnership, involved local organizations, revise local land use, and commitment. Complete streets need to be well defined, safe comfortable and convenient for all. The plan should be created and incorporated in the Comprehensive Plan. Within Villages the law allows the speed limit to be reduced to 25mph. There is value to be achieved with a reduced speed limit. Bike racks, active community – pocket parks – need activities for pocket parks, pedestrian scale lighting, street trees make for a pleasant appearance. Appeal to multiple generations.

Recreation use is important. Might want to set up recreation fees for developers. Housing needs to be mixed. Positive economic impact from preceding topics. Mayor Schoenig asks if changes to the development of downtown would allow for development rights. No. Counsel advises that there is incentive zoning to accomplish the same goals.

11.2. Trustee Bryde – Memorial Day ceremony seems to be getting larger each year, it was a wonderful turnout. Mayor Schoenig and Athena Arvan presented the wreath. Attended the women of distinction awards and notes that the honored women were very accomplished with no less than 20 years and ranged in age up to 85. This will be the last recognition of this type as the sitting State Senator is retiring. Hopefully, the new Senator will continue the activity as it is well received. Andrew Gordon – Eagle Scout – visited his project at the Brewster Fire Department substation and was impressed with work done on his project. Proclamation presentation is June 8th. Farmers market opens on June 11, 2014 and is sure the DPW is prepared for this annual event.

11.3. Mayor Schoenig met with Fred Pena of Putnam County Highways to discuss shared vehicular maintenance. At the moment the PC Highway is booked and does not have time to take on more work but will check with other municipalities to see if they might be interested. Body work contracts can be piggy-backed. They are available for any emergencies our DPW should have for example a plow breaking down during a snow storm. Need a link to pothole repair on our website linking to the County website. Trustee Boissonnault notes that our streets are in rough condition and the repairs that have been made after excavation or repair are not conducive to smooth walking or riding and are unsightly. As an alternative patchwork might better be done by professional contractors. Counsel Molé notes that Cornell interns came in and did a review of streets for some municipalities and provide a plan for street maintenance. Software also is provided to plan and budget for a multiyear program. Counsel will provide more information so we can contact Cornell.

MTA conversation with Mike Mannix and sent him documentation showing the MTA was responsible for the Carmel Avenue Bridge and Mr. Mannix said they were not the responsible party. Further action needs to be considered to resolve this problem bridge. The wooden barrier around the closed sidewalk has pulled away and needs to be repaired.

12. New Business

12.1. Deputy Mayor Piccini notes that she, Clerk Hansen, DPW Superintendent Crawford, Chief of Police Del Gardo, and Putnam County Planner Barbara Barosa met with Matt Carmody of VHB to walk the village for the traffic study as part of the professional services. Lots of good ideas were presented and a report is forthcoming. Trustees Bryde and Boissonnault questioned why the rest of the board was not informed of this activity prior to the event. Trustee Stockburger also noted she would have liked to have known about it and asks Clerk Hansen to copy the whole board on all communications like that. Trustee Stockburger said we need to know before others in the community ask questions about a subject they may know more about. Clerk Hansen agrees to improve the sharing of communications received.

12.2. Trustee Bryde notes that Team Brewster and Envision Brewster are scheduled for tomorrow at 10AM and 11AM respectively.

12.3. Mayor Schoenig notes the DOT is preparing to put out sign notices for the Rte 6 retaining wall repairs. Police began 24 hour 7 day coverage with the start of the new fiscal year on June 1, 2014.

13. Public Comment

13.1. Rick Stockburger asks if Verizon is paying franchise fees to the Village. No. They do not provide cable television. Crosswalk sign at Wilkes is problematic as it keeps getting hit. Also need to find a way to slow traffic on Oak Street. Mayor Schoenig will ask VHB to look into traffic control for Oak Street.

13.2. Jack Gress notes that the school is abandoned and the 20mph speed limit is no longer appropriate. The crosswalk and stop sign might no longer be appropriate either.

14. Mayor Schoenig motions to adjourn, Trustee Stockburger 2nd all in favor 5 to 0.