

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
July 3, 2013
REGULAR MEETING

Minutes

The Board of Trustees of the Village of Brewster is held a Regular Meeting on July 3, 2013 at 7:30 PM at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor:

Deputy Mayor and Trustee: Christine Piccini

Trustees; Tom Boissonnault, Mary Bryde, Terri Stockburger

Village Engineer:

Village Counsel: Anthony Molé,

Clerk & Treasurer: Peter Hansen

Absent:

James Schoenig

John Folchetti

Pledge to flag.

Notation of Exits

Regular Meeting

Deputy Mayor Piccini motions to call the meeting to order, Trustee Stockburger 2nd all in favor 4 to 0.

1. Gas Inspections, fee schedule

1.1. Deputy Mayor Piccini motions to approve Resolution No. 070313-1 the fees for natural gas inspections as follows;

1.1.1. Gas Inspection Fee Commercial	(5 Units)	\$100.00
1.1.2. Gas Inspection Fee Residential	(5 Units)	\$50.00
1.1.3. Re-Inspection Fee		\$75.00

Inspection fees are in addition to plumbing permit fees and any other fees that may apply, Trustee Bryde 2nd all in favor 4 to 0.

2. Envision Brewster Work sessions and Task Force

2.1. Trustee Stockburger motions to establish regularly scheduled work sessions for the Envision Brewster Team; every Thursday at 10AM until further notice, the Envision Brewster Team will consist of;

Birmingham, ESQ., Dan – Bond Counsel	Nadal, Larry– Covington Properties
Boissonnault, Tom - Trustee	O'Rourke, ESQ., Richard – Village Justice, Land Use Specialist
Bryde, Mary - Trustee	Piccini, Christine– Deputy Mayor
Conway, Tim– Brewster School District	Rossi, ESQ., Don Hogan & Rossi, Developer Counsel
Czajka, Joe– Pattern for Progress	Sandbank, Jane– Brewster School District
Doyle, Philip– Landscape Architectural Design	Saunders, Craig– Tecton Architects
Dumont, Bob– Community Advocate	Schoenig, Jim - Mayor
Gress, Jack – Village Consultant	Spadaccini, ESQ., Adrienne - Pattern for Progress Fellow
Hansen, Peter– Clerk & Treasurer	Stockburger, Teresa - Trustee
Kozma, Alberta – Brewster School District	Taylor, Meghan – Putnam County EDC
Lepler, Harold– Covington Properties	
Molé, ESQ., Anthony – Herodes & Molé, Village Counsel	

Trustee Boissonnault 2nd all in favor 4 to 0. An early draft of the goals and mission of the team are reflected in the attached "Envision Brewster" document.

3. ZBA member appointment

3.1. Trustee Stockburger motions to affirm and support the appointment of Jack Gress as a member to the Zoning Board of Appeals for the remainder of Dan Birmingham's term (expires 12/1/14), Trustee Bryde 2nd all in favor 4 to 0.

4. Water – repacking of the air stripper – approval of unbudgeted expenditure.

4.1. Trustee Stockburger motions to approve the expenditure for the water tower repacking, budgetary impact will be addressed later in the fiscal year as we determine if total expenditures warrant a transfer from Fund Balance, Trustee Boissonnault 2nd all in favor 4 to 0.

5. Minutes June 19, 2013 – Trustee Bryde motions to approve the minutes from June 19, 2013, Trustee Stockburger 2nd all in favor 4 to 0.
6. Budget report Year to Date – Revenues and Expenditures are on track as planned after the first period of FY14. Trustee Boissonnault motions to accept the budget report year to date, Trustee Stockburger 2nd all in favor 4 to 0.
7. Vouchers Payable – Trustee Bryde reviewed the vouchers and found everything in order.

9.5.A	General	\$15,660.28
9.6.C	Refuse/Garbage	846.96
9.7.F	Water	3,902.98
9.8.G	Sewer	33,527.31
9.9.H10	Wastewater Capital	569.28
9.10. H61	Wells Brook Retrofit	1,700.00
9.11. H62	Tonetta Brook Retrofit	2,015.00
9.12. TA	Trust & Agency	1,200.28
Total Vouchers Payable		\$59,422.09

Deputy Mayor Piccini motions to approve vouchers payable as written, Trustee Stockburger 2nd all in favor 4 to 0.

10. Other Business

- 10.1. Deputy Mayor Piccini – Caché Special Exception Use Permit should be addressed on July 17th agenda. The Board asks Counsel for some guidance on what types of restrictions are permitted and recommended wording, Counsel will circulate a draft resolution for comment.
- 10.2. Trustee Bryde –
 - 10.2.1. KVS meeting – will the Clerk attend? Probably not.
 - 10.2.2. Summer Intern Jessica Lopez – great to see her back again this year –
 - 10.2.3. Team Brewster recaps from Terri, thank you for taking the time to record and disseminate.
 - 10.2.4. Farmers Market status – The for-profit operation of the Farmers Market continues with no firm plans for change. What happens to the money made by the for-profit; does it go to the eventual non-profit operator? Counsel advises the village does not get involved with the money aspects. Trustee Bryde reiterates that this needs to be corrected promptly rather than let the current status continue. Mayor Schoenig was tasked with speaking to KC Anderson regarding this issue but is not in attendance at this meeting.
- 10.3. Trustee Boissonnault –
 - 10.3.1. Carmel Avenue Bridge status - will we wait for the retrofit project to begin in order to accomplish the crosswalk changes and pedestrian traffic flow needed. We also need to make it look better. The Board of Trustees is in agreement to ask Dan Crawford to remove barrels. Trustee Boissonnault says there is room for them at Morningthorpe Bridge. Do we want flowers on bridge? Will we paint the plywood barrier to make it look better? No consensus reached.

11. New Business

- 11.1. Deputy Mayor Piccini – Received a notice from Secretary of State to designate that agency as the agent for service of notice of claims on our behalf, and designate Village Clerk as receiver of claim from the Secretary of State’s office. Deputy Mayor Piccini so motions, Trustee Stockburger 2nd all in favor 4 to 0.
- 11.2. Trustee Bryde –
 - 11.2.1. Fireman’s parade scheduled for 7-24-13, no parade permit application submitted. What is the status? Unknown.
 - 11.2.2. Minutes for PB ZBA status – Clerk received resignation letter from current secretary and is looking for a replacement. Clerk has received one response to his solicitation emails so far.
 - 11.2.3. 4H fair on 7/26/13, request for dignitaries – Trustee Bryde and Trustee Stockburger are unable to attend. Will there be anyone else from the Village Board available? Unknown at this time.
 - 11.2.4. Team Brewster on 7/11 in conflict with Envision Brewster meeting at 10AM.
- 11.3. Trustee Boissonnault – Brewster Honda Town Planning Board meeting update, nothing is changing with regard to the village property. It appears to be an enlargement of the building but entirely on town property.

12. Public Comment

- 12.1. Rick Stockburger –
 - 12.1.1. Need more American flags and more poles.

- 12.1.2. Can Fire Dept. put a notice in the newspaper, their electronic notice board, and the village notify the distribution list with regard to road closures and parking on Trackage North.
- 12.1.3. As has been the practice in the past, the Board could authorize Trackage North to park in Tri State lot for that day displaying their MTA pass.
- 12.2. Jack Gress, last Saturday night at 11:30PM music was blasting at Main & Marvin. He could hear at his house on Peaceable Hill Road. Took a drive and found a big party nearing midnight but it seemed to quiet down when he arrived at the site. The week before in same location there was way too much noise. Wilkes & Main party on Saturday night too. Mr. Gress believes that parties of 50 or more people need a permit and asks if one was applied for. No permit application received. The Police will be notified of the complaint and asked to ensure compliance with our noise ordinance and any other code requirements calling our Code Enforcement Officer if needed.
- 12.3. Deputy Mayor Piccini notes that vendors were soliciting door to door without a permit. Trustee Boissonnault noted this behavior too. Both told the vendor that solicitation was not allowed without a permit and the vendor loaded up the truck and moved on. Deputy Mayor Piccini tried to reach the Police to inform them of this behavior but was unsuccessful.
13. Deputy Mayor Piccini motions to adjourn, Trustee Bryde 2nd all in favor 4 to 0.

ENVISION BREWSTER

Project Goals

As a result of a series of reports, planning efforts and studies associated with the overall redevelopment efforts for Brewster, the Village is now considering a thorough review of its Comprehensive Plan prior to any revisions in local zoning ordinances and the possibilities of establishing an Urban Renewal District. The Village is also considering conducting a Generic Environment Impact Statement to spur and fast track the revitalization of the Village. Based upon the creation of a public/private partnership between a Master Developer and the Village of Brewster, members of the ad hoc Community Revitalization Task Force are working toward the following goals:

- to create economic value for the entire Village and greater Brewster area, focusing on the existing downtown core and redeveloping underutilized sites and buildings;
- to create jobs and career opportunities for Village residents;
- to provide net positive tax revenue to the Village and the School district;
- to provide a vibrant downtown and create a diversity of uses (live, work, shop, learn, and play);
- to restore and subsequently maintain the Village as a preeminent regional destination;
- to foster a sense of safety and security;
- to establish and fund a full time, professional staff to plan and implement community development strategies, programs and projects;
- to capitalize on the existing transportation infrastructure and create new multi-modal transportation networks;
- to provide a mixed-use downtown setting to include residential, commercial, retail, hospitality, parks, open space, cultural, civic and other uses;
- to create and enhance Village gateways;
- to improve streetscapes and create a pedestrian friendly “walkable” environment;
- to achieve the adaptive reuse of vacant buildings where appropriate; and
- to create a sustainable development by implementing smart growth and green building design elements in an economically viable plan

Mission:



Our mission is to create a strong vibrant and inviting community that reflects its diversity, history and culture. By encouraging strong relationships between residents, the Village, businesses, educators, non-profits, and our faith based community will foster a balanced approach to renewed pride, image, appearance and values. We believe by establishing long term private and public partnerships; the Village of Brewster will accomplish the goals and vision for a better place to live, work, play and raise families.