

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
20 NOVEMBER 2019
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a regular meeting at 7:30 PM, on November 20, 2019 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor:

Deputy Mayor and Trustee:

Trustees; Mary Bryde, George Gaspar, Tom Boissonnault

Village Police Chief: John Del Gardo

Village Engineer: Todd Atkinson

Village Counsel: Anthony Molé

Clerk & Treasurer: Peter Hansen

Deputy Clerk-Treasurer:

Absent:

James Schoenig

Christine Piccini

Michelle Chiudina

Pledge to flag.

Notation of Exits

Regular Meeting

Trustee Gaspar motions to open the regular meeting, Trustee Bryde 2nd all in favor 3 to 0.

1. Monthly Reports

- 1.1. DPW Report – DPW Superintendent Domenic Consentino delivers the Department of Public Works report. Mr. Consentino explains that leaf collection is behind because of the weather and water problems. Paleen Construction Corp. will be back to remill and repave Prospect Street this week as well as other minor fixes to Marvin Avenue and Park Street to make plowing easier. Trustee Boissonnault asks about the North Main divot and if there has been additional movement. Todd Atkinson, Village Engineer, says there has not been anything additional at present and we should give it additional time to settle. Mr. Consentino says that striping for stop signs and crosswalks going to take place this year or next and will call to find an exact date. Trustee Boissonnault asks if there is a plan for Prospect Street. Mr. Consentino says yes, and that John Folchetti drew up a plan. Mr. Consentino says that the flowers are hung up for the holiday season and the fence on Casino Street is scheduled to be installed tomorrow morning. Trustee Gaspar motions to accept the DPW Report for October, 2019, Trustee Bryde 2nd all in favor 3 to 0.
- 1.2. October, 2019 Planning Board Report – Rick Lowell absent. Trustee Gaspar reads the Planning Board report submitted by Mr. Lowell via email. Trustee Gaspar motions to accept the Planning Board report for September & October, 2019, Trustee Boissonnault 2nd all in favor 3 to 0.
- 1.3. October, 2019 Engineer's Report – Todd Atkinson delivers the Engineer's report. Copy attached to these minutes. Trustee Gaspar motions to accept the engineer's report, Trustee Bryde 2nd all in favor 3 to 0.
- 1.4. September & October 2019 Police Reports: Chief John Del Gardo delivers the September & October Police reports. Copies attached to these minutes. Trustee Bryde asks about the September vehicle repairs. Chief Del Gardo says it was a lot more than usual. Trustee Bryde asks about the open manhole location. Chief Del Gardo says it was near 20 Main Street. Trustee Bryde asks about the suspicious package in the vehicle. Chief Del Gardo says the police inspected the vehicle and found nothing out of the ordinary. Trustee Bryde asks about the injured woodchuck. Chief Del Gardo says the animal walked off when they arrived. Trustee Bryde asks about the ticket for passing a stopped school bus and commends the Chief for catching someone in the act. Chief Del Gardo thanks Trustee Bryde. Trustee Bryde notes the fifteen handicapped parking summonses, twenty-four cell phones violations, sixteen red lights tickets and thirty stop sign violations. Chief Del Gardo acknowledges the numbers and states that these incidents were throughout the Village. Trustee Gaspar motions to accept the September, 2019 Police report, Trustee Bryde 2nd all in favor 3 to 0. Chief Del Gardo delivers the October Police report. Trustee

Bryde says the stop signs were thirty in September and one hundred fifty-four in October. Chief Del Gardo says that speeding tickets have been down and stop sign enforcement has increased. Trustee Bryde mentions that vehicle repairs are still high. Chief Del Gardo believes that the repair charges will decrease in the coming months as all of the vehicles have received the maintenance they required. Trustee Bryde says that vehicle accidents were ten and asks if they were all in one place or spread out. Chief Del Gardo says they are spread out and very minor incidents. Trustee Bryde asks about the criminal mischief and Chief Del Gardo explains that the person's mailbox was broken. Trustee Bryde asks about the dog abuse and Chief Del Gardo says that the person and the dog had left the scene before the police could arrive and investigate further. Trustee Bryde asks about the missing person, Chief Del Gardo says the missing person was found after a few hours, he or she was an emotional disturbed person who had wandered off. Trustee Bryde asks about the larcenies and Chief Del Gardo explains that there were three larcenies; one at Kobackers, the person thought their phone was lost but it was in their car, one vehicle entry where money was stolen out of a wallet, and the last was someone stealing from the Gulf gas station. Trustee Bryde mentions the twenty-nine red lights and eight handicapped parking tickets. Chief Del Gardo acknowledges the amounts and confirms that those who received handicapped parking tickets are people who are not handicapped and do not have a permit to park in a handicapped spot. Copy of report attached to these minutes. Trustee Gaspar motions to accept the October, 2019 Police report, Trustee Boissonnault 2nd all in favor 3 to 0.

- 1.5. October, 2019 Code Enforcement Report – Bill Scorca delivers the October Code Enforcement report. Copy attached to these minutes. Trustee Gaspar motions to accept the October Code Enforcement report, Trustee Bryde 2nd all in favor 3 to 0.
- 1.6. July, August, September, October 2019 Zoning Board of Appeals Report – Trustee Gaspar received an email saying no meetings held those months therefore no activity. Trustee Gaspar motions to accept the August through October Zoning Board of Appeals report, Trustee Boissonnault 2nd all in favor 3 to 0.
- 2. DASNY Grant Resolution – Trustee Gaspar motions to approve Resolution No. 112019-01 to authorize Mayor Schoenig and Deputy Clerk Chiudina to sign for the contribution of \$10,000.00 for the police vehicles that are being purchased, Trustee Boissonnault 2nd all in favor 3 to 0. Resolution attached to these minutes.
- 3. 2625 Carmel Avenue tabled until executive session.
- 4. Taxi Operator License appeal – Applicant did not appear. Item tabled until Mayor Schoenig & Deputy Mayor Piccini are in attendance.
- 5. Budget Transfer Sewer Fund – Tabled until December 18, 2019 meeting until we gain a better understanding of available funds and projections of expenditures.
- 6. Billing Arrears (45-day post quarterly billing list) – Clerk Hansen explains that the water & sewer arrears are being managed and those who are in serious arrears are being served with shut-off notices and responding with payment or agreeing to payment plans.
- 7. Correspondence sent & received for October, 2019. Trustee Bryde asks about the letter from Robert Tendy, District Attorney and if a meeting will be set up to discuss the changes for the prosecutor's workload. Counsel Anthony Molé states that he doesn't believe it will be a significant impact but the Mayor still may want to meet with Mr. Tendy to discuss this further. Trustee Gaspar motions to accept correspondence sent & received for October, 2019, Trustee Bryde 2nd all in favor 3 to 0.
- 8. Minutes for approval;
 - 8.1. November 6, 2019 Minutes, Trustee Bryde motions to approve the November 6, 2019 minutes, Trustee Boissonnault 2nd all in favor 3 to 0.
- 9. Vouchers Payable – Deputy Mayor Piccini informed the Board members & Clerk by text message that she reviewed the vouchers and found everything in order.

9.1. A -	GENERAL FUND	\$69,291.87
9.2. C –	REFUSE & GARBAGE	21,180.16
9.3. EN -	ENGINEERING FEES ESCROW	745.75
9.4. F -	WATER FUND	117,376.04
9.5. G -	SEWER FUND	21,035.32
9.6. H63 -	TONETTA BROOK MARVIN AVE. HEADWALL	4,307.06
9.7. H64 -	STREET MILLING & PAVING PROJECT - 2019	90,232.20
9.8. TA -	TRUST & AGENCY	5,924.16

Total Vouchers Payable \$330,092.56

Trustee Gaspar motions to approve the vouchers payable as written, Trustee Bryde 2nd all in favor 3 to 0.

10. Other Business

10.1. Trustee Bryde attended the Community That Cares “Shed the Meds” program on October 26, 2019 and said it was very successful. Trustee Bryde attended the Veterans Day ceremony on November 11, 2019 along with other officials, including State Senator Harckham, County Executive Odell, legislatures and town officials and said it was another very nice ceremony with a good turnout. Trustee Bryde reminds everyone that the holiday caroling and Christmas tree lighting is December 7, 2019. Trustee Bryde said that she, Amy Campanero, Norma Pereira and possibly Jackie Boissonnault will be asking store owners to decorate their windows for the holiday season.

10.2. Trustee Boissonnault said the Girl Scouts will decorate the tree this year. Clerk Hansen says that the tree will have solar lights this year but if they do not supply adequate lighting, they will need to go back to using an electrical connection. Trustee Boissonnault also mentions that Mr. Lambert will be giving Santa Claus a ride in his jeep the night of the tree lighting.

11. New Business

11.1. Trustee Bryde suggests that the Board discusses the bulk pickup dates and Clerk Hansen suggest that they should be set at Organizational Meeting.

11.2. Trustee Gaspar would like to send Rick Stockburger a get-well card from the Village.

11.3. Clerk Hansen says that Wells Park cameras are almost ready for deployment.

12. Public Comment

12.1. Pat Fitzgerald comments that this is his first meeting and is pleased that the Village issues are what he expected with one exception and that is the comment by Chief Del Gardo of an excessive number of children exiting the buses after school. Mr. Fitzgerald is concerned that not all the children are residents of the School District and urges the Board to collaborate with the Town and School District to limit open access to education. Mr. Fitzgerald went on to say that the School Board is likely to disband the residency task force that was established at the end of the last school year and urged the Board of Trustees to attend the School Board meeting on Tuesday, November 26, 2019.

12.2. Karen Dovi explains issues she experienced at the Brewster station. At 9:10 a.m. on a Sunday morning she was alone on the platform and felt threatened by the number of men around her. She wishes the Village or the MTA Police were more visible or even present when there are crowded platforms. She had another incident at the Brewster train station which was in the afternoon around 3:00 p.m. on a Friday when she and her husband were trying to access the platform. There were several young people blocking the stair accessway and they did not voluntarily move. Mrs. Dovi’s husband needed to tell them to let them pass. Again, she wishes there was a policeman presence that she could have turned to for help. Clerk Hansen asked Mrs. Dovi to send him the document she read from so he could put it in the record and Ms. Dovi said she would.

12.3. Scott Seaman of the Brewster School Board took note of the Chief’s comment on school children and the passing of stopped school bus. Trustee Boissonnault commends Brewster School District for having bus monitor’s who get off the bus and see where each child is going. Scott Seaman also mentions that H. H. Wells Middle School will be putting on a production of Elf on Friday at 7 p.m. and on Saturday at 2 p.m. and 7 p.m.

12.4. Southeast Councilman John Lord asked a question about a typo on the agenda. Clerk Hansen apologizes for the typo and says it will be corrected in the final draft. Mr. Lord also asked about the status of the sale of Garden Street School and Mr. Seaman replies that the buyer has until November 26, 2019 to come to a final decision on the property. Mr. Lord asked about the executive session that was taken at the previous meeting and if any action was taken after and Trustee Gaspar said no action was taken.

13. Trustee Gaspar motions to go into executive session to discuss contractual issues, Trustee Bryde 2nd all in favor 3 to 0.

14. Trustee Gaspar motions to come out of executive session, resume the regular meeting and adjourn, Trustee Bryde 2nd all in favor 3 to 0.

1. GENERAL INFORMATION		
Report No:	11 of 2019	Date: 11/20/2019
Contract No:		
Facility Name: VOB / Wastewater Treatment Plant and Collection System		
2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineers Contract and Scope of Work including:		
a. Activities completed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> • The average daily flows at the plant in October were 121,000 		
b. Status of activities in progress this month (attach additional pages as needed):		
<ul style="list-style-type: none"> • Cutter blades to be installed on both pumps at the Putnam Avenue Pump Station. Parts have been ordered • Replace sand and clean underdrains in Sand Filters 1 & 3 • Pump Control panel at Marvin Avenue Pump Station needs upgrade. JRFA reviewing quote • North Main Street Pump Station Generator will be installed by week ending November 22 		
c. Activities scheduled (attach additional pages as needed):		

1. GENERAL INFORMATION		
Report No:	11 of 2019	Date: 11/20/2019
Contract No:		
Facility Name: VOB / Tonetta Brook Marvin Avenue Headwall		
2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineers Contract and Scope of Work including:		
a. Activities completed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> • Contract Awarded to Gianfia Corp. by the Village Board on November 6, 2019 • Contract Signing with Gianfia Corp. tentatively scheduled for November 20, 2019 • Pre-Construction Meeting tentatively scheduled for Gianfia Corp. on December 2, 2019 		
b. Status of activities in progress this month (attach additional pages as needed):		
<ul style="list-style-type: none"> • Review Shop Drawings or Field Changes • Daily Construction Inspection at project site 		
c. Activities scheduled (attach additional pages as needed):		
<ul style="list-style-type: none"> • General Construction Administration (Progress Meetings, Pay Requisitions, etc.) • Project Close Out 		

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 11 of 2019	Date: 11/20/2019	Contract No:
Facility Name: VOB / PLANNING BOARD REVIEW AND CONSULTATION		
2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:		
a. Projects reviewed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> • 530 North Main - 3.25 hours • 79 Main Street - 2 hours 		
b. Status of Planning Board projects (attach additional pages as needed):		
<ul style="list-style-type: none"> • Route 22 Brewster LLC (BP Station) Final Inspections • 538 North Main Street – Construction Ongoing/Amendment Approved • 162 Main Street Ongoing Inspections • 79 Main Street Resolution Requirements; Inspections • Brewster Honda, Punchlist Inspections • 530 North Main Street – Ongoing Inspections 		
c. Activities scheduled (attach additional pages as needed):		
<ul style="list-style-type: none"> • Continue plan review and meetings for B.O.S. Land Development • Perform final inspections on Route 22 Brewster LLC (BP Station) Site, when needed • Perform site inspection at 538 North Main Street, when needed • 530 North Main Street, Ongoing Inspections • Perform inspections at 162 Main Street, when needed • Perform site inspection at 79 North Main Street, when needed 		

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 11 of 2019	Date: 11/20/2019	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> ▪ Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village
b.	Status of activities in progress this month (attach additional pages as needed):
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> ▪ Address any regulatory comments on the MS4 Annual Report

SEPTEMBER 2019 MONTHLY REPORT



POLICE CHIEF
John Del Gardo

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees
 FROM: Police Chief John Del Gardo
 SEPTEMBER 2019

911 CALLS	69
WALK IN COMPLAINTS	4
TOTAL CALLS FOR SERVICE	73
FOOT PATROL	
Main Street:	111
Residential:	62
M.T.A Station:	80
TOTAL HOURS	243
Court Hours - Village	24
Court Hours - S.E.	96
TICKETS	
Uniform Traffic Tickets:	150
Parking Tickets:	101
Local Ordinance	2
TOTAL TICKETS	253
ARRESTS	
TRANSVERSE ARREST- T.BAUM	1
PUB LEWD ARREST - T. BAUM	1
GRAFFITI ARREST - PRESTAMO	1
512 ARREST - QUINONES	1
DISCON ARREST - QUINONES	1
511 ARREST - CASTRO	1
512 ARREST - CASTRO	2
TOTAL ARRESTS	8

VEHICLE REPAIRS		\$3,644.00
VEHICLE MILEAGE		4856
VEHICLE FUEL		669
PEO STOCKBURGER		
	Tickets	19
	Hours	17
PEO BOISSONNAULT		
	Tickets	0
	Hours	0

{Security Detail}2 Officers
 {Security Detail}2 Officers

911 DISPATCHED CALLS – 69 CALLS

AIDED – 16
EDP - 6
VEHICLE ACCIDENT – 4
DISPUTE - 7
DISORDERLY/INTOX PERSONS - 6
ASSIST PCSO/SP - 2
FIRE ALARM - 3
911 HANGUP - 3
TRESPASS - 1
WELFARE CHECK - 3
CRIMINAL MISCHIEF - 2
NOISE COMPLAINT - 1
PARKING CONDITION - 2
GAS ODOR - 2
BOLO - 1
FIRE - 1
OPEN MAN HOLE - 1
BAT IN HOUSE - 1
SUSP PACKAGE/VEHICLE - 2
FOUND DOG - 1
PUBLIC LEWDNESS - 1
ILLEGAL DUMPING - 1
FOUND CHILD - 1
LOST PROPERTY - 1
INJURED WOODCHUCK - 1
DOG LOCKED IN VEHICLE - 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

SEPTEMBER 2019

SPEEDS - 39

STOP SIGN - 30

CELL PHONE - 24

RED LIGHT - 16

SEATBELT - 1

DISOBEY SIGN - 6

PASSED STOPPED SCHOOL BUS - 1

PEDESTRIAN CROSSWALK - 2

LEFT OF DOUBLE YELLOW LINE - 2

511- 512 ARREST - 4 (SUSPENDED LICENSE)

HANDICAP PARKING - 15

TOTAL - 140

OCTOBER 2019 MONTHLY REPORT



POLICE CHIEF
John Del Gardo

VILLAGE OF BREWSTER POLICE DEPARTMENT
MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
OCTOBER 2019

911 CALLS	67	VEHICLE REPAIRS		\$1,889.79
WALK IN COMPLAINTS	7	VEHICLE MILEAGE		4580
TOTAL CALLS FOR SERVICE	74	VEHICLE FUEL		644
FOOT PATROL				
Main Street:	29	PEO STOCKBURGER	Tickets	0
Residential:	51		Hours	0
M.T.A Station:	74	PEO BOISSONNAULT	Tickets	0
TOTAL HOURS	154		Hours	0
Court Hours - Village	36	[Security Detail]2 Officers		
Court Hours - S.E.	117	[Security Detail]2 Officers		
TICKETS				
Uniform Traffic Tickets:	281			
Parking Tickets:	81			
Local Ordinance	1			
TOTAL TICKETS	363			
ARRESTS				
CASTRO 512 ARRESTS	3			
QUINONES 511/512 ARRESTS	2			
MENDELSON 512 ARREST	1			
SAMPLE CPW ARREST	1			
TOTAL ARRESTS	7			

911 DISPATCHED CALLS – 67 CALLS

AIDED – 4
EDP - 5
VEHICLE ACCIDENT – 10
DISPUTE - 6
DISORDERLY/INTOX PERSONS - 4
ASSIST PCSO/SP - 2
FIRE ALARM - 3
911 HANGUP - 3
WELFARE CHECK - 6
CRIMINAL MISCHIEF - 1
PARKING CONDITION - 3
GAS ODOR/SPILL - 3
BOLO - 2
SUSP PERSON - 1
FOUND DOG - 1
DEER IN ROAD - 1
DOG ABUSE - 1
TREE DOWN - 1
MISSING PERSON - 1
HARRASSMENT - 1
LOCKOUT - 2
LARCENY - 3
FOUND PROPERTY - 1
DISABLED MOTORIST - 1
HAZARDOUS CONDITION - 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

OCTOBER 2019

STOP SIGN - 154

SPEED - 1

CELL PHONE - 26

RED LIGHT - 29

SEATBELT - 1

DISOBEY SIGN - 9

ONE WAY - 1

UNSAFE BACKING - 1

PEDESTRIAN CROSSWALK - 1

511- 512 ARREST - 6 (SUSPENDED LICENSE)

HANDICAP PARKING - 8

TOTAL - 237

VILLAGE OF BREWSTER

County of Putnam, State of New York

RESOLUTION NO. 112019-1

**RESOLUTION TO FINANCE THE BALANCE OF FUNDS FOR THE PURCHASE OF
TWO POLICE CARS USING \$50,000 DASNY GRANT**

INTRODUCED BY: TRUSTEE GASPAR

SECONDED BY: TRUSTEE BRYDE

DATE OF CONSIDERATION/ADOPTION: November 20, 2019

WHEREAS, The Village of Brewster Police Department has two 2014 Dodge Charger Police Interceptor vehicles which incur excessive repair costs and have less than adequate availability due to their frequent repairs and have reached the end of their useful life; and

WHEREAS, The Village of Brewster intends to purchase two 2020 Dodge Charger Police Interceptors for approximately \$58,172 in total; using \$50,000 from the SAM Grant and providing the balance of funds (\$8,172) from Village sources detailed below ; and

WHEREAS, in accordance with Article 8 of the Environmental Conservation Law (the State Environmental Quality Review Act) and 6 NYCRR Part 617 of the implementing regulations the action under consideration constitutes a TYPE II action and therefore requires no further review under 6 NYCRR Part 617;

BE IT FURTHER RESOLVED that the Board of Trustees of The Village of Brewster commits to provide the balance of funds required to complete the project in addition to the \$50,000 SAM Grant. The balance of funds required to complete this purchase are hereby committed from the 2019-2020 Adopted Budget Police Contractual Line A.3120.400. Should that budget line need additional funds to meet this obligation, funds from A.1990.400, Contingency, will be transferred to meet any shortfall should there be one. Further to that, General Fund Balance of \$388,115 is also available as fail-safe and will carry over into the next budget year should that become necessary.

BE IT FURTHER RESOLVED that the Board of Trustees of The Village of Brewster commits to authorize Mayor James J. Schoenig to sign this application as the Chief Executive Officer of the Village of Brewster

BE IT FURTHER RESOLVED that the Board of Trustees of The Village of Brewster commits to authorize Michelle E. Chiodina to sign this application as the Authorized Officer for the Village of Brewster.

Mayor Schoenig: ABSENT

Deputy Mayor/ Trustee Piccini: ABSENT

Trustee Gaspar: AYE

Trustee Bryde: AYE

Trustee Boissonnault AYE

VOTE: RESOLUTION CARRIED BY A VOTE OF THREE (3) TO ZERO (0)

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

I, PETER BREWSTER HANSEN, Village Clerk of the Village of Brewster, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Board of Trustees of the Village of Brewster at a meeting of said Board on November 20, 2019.

DATED: November 22, 2019


PETER BREWSTER HANSEN, Village Clerk