

VILLAGE OF BREWSTER
 BOARD OF TRUSTEES
 20 FEBRUARY 2019
 7:30 P.M.
 REGULAR MEETING
 MINUTES

The Board of Trustees of the Village of Brewster held a regular meeting at 7:30 PM, on February 20, 2019 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
 Deputy Mayor and Trustee: Christine Piccini
 Trustees; Mary Bryde, George Gaspar, Tom Boissonnault
 Village Police Chief:
 Village Engineer: Todd Atkinson
 Village Counsel: Anthony Molé
 Clerk & Treasurer: Peter Hansen
 Deputy Clerk-Treasurer:

Absent:

John Del Gardo

 Michelle Chiudina

Pledge to flag.

Notation of Exits

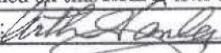
Regular Meeting

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2nd all in favor 5 to 0.

1. Memorial Day Parade – Art Hanley representing VFW Post 672 requests the permit for the annual Memorial Day parade Monday May 27, 2019 and ceremony. Mayor Schoenig motions to approve the VFW Post 672 parade permit, on May27, 2019, assembling at the Fire House on North Main Street at 10:30 AM, parade stepping off at 11:00 AM to Veteran’s Park for the ceremony, and dispersing around noon after the ceremony, waiving all fees, Trustee Bryde 2nd all in favor 5 to 0.

PARADE PERMIT APPLICATION

Applications shall be filed with the Village Clerk at least 60 Days in advance of the event and applicant is required to appear before the Board of Trustees at least 30 days in advance of the event

Name of Parade Chairman: Arthur Hanley	Telephone Number: 914-261-4721
Email: ahanley@vfwpost672.org	Cell Phone: 914-261-4721
Organization Name: VFW Post 672	Org. Telephone Number: 845-279-6969
Organization Address: 262 Peaceable Hill Road	
Head of Organization: Arthur Hanley	Email: ahanley@vfwpost672.org
Parade Date: May 27, 2019 Rain Date: None	Number of Participants: 200 +/-
Starting Time: 11 AM Ending time: Noon	Number of Vehicles: 8 +/-
Assembly Street and assembly time: 10:30 AM North Main Street	
Details: Annual Memorial Day Parade and Ceremony	
Starting Point: Brewster Fire Department HQ	
Termination Point: Veterans Park aka Electrazone Field	
Parade Route: North Main Street - Main Street - Railroad Avenue	
All information furnished on this form is true and complete to the best of my knowledge and belief.	
Signature of Applicant: 	Date: January 27, 2019
Approved by Village Board of Trustees. Date:	Permit Number:
Village Clerk, Peter B. Hansen: Date:	
Recommendation of Brewster Police Department:	

2. Monthly Reports

- 2.1. ~~January, 2019 Planning Board Report~~ – Rick Lowell absent. January report will be provided at the March 20, 2019 meeting.
- 2.2. January, 2019 Code Enforcement Report – Bill Scorca delivers the January, 2019 code enforcement report. Trustee Bryde asks what is meant by “assembly.” Mr. Scorca explains that assembly in this case means more than fifty people which then qualifies the permit needed as an operating permit due to fire safety concerns. Trustee Bryde asks about the Operating Permit for Putnam County. Clerk Hansen says the building El Pueblo occupies is now owned by Putnam County. Mayor Schoenig asks about the snow and ice complaint on the sidewalk across the street from Beechers Funeral Home on Carmel Avenue. Mr. Scorca addressed the condition first thing Tuesday morning and impressed upon the owner that this condition could not be allowed to occur again. In addition to this location Mr. Scorca checked the rest of the Village and found two other areas that needed orders to remedy. Mayor Schoenig motions to accept the code enforcement report for January, 2019, Trustee Bryde 2nd all in favor 5 to 0. Copy attached to these minutes.
- 2.3. January, 2019 Engineer’s Report – Todd Atkinson delivers the January, 2019 Engineer’s report, Mayor Schoenig motions to accept the January Engineer’s report, Deputy Mayor Piccini 2nd all in favor 5 to 0. Copy attached to these minutes.
- 2.4. ~~January, 2019 Police Report~~ – Chief Del Gardo absent. January report will be provided at the March 20, 2019 meeting.
- 2.5. January, 2019 Zoning Board of Appeals Report – Mayor Schoenig motions to accept the ZBA report of no activity, Trustee Gaspar 2nd all in favor 5 to 0. Copy attached to these minutes.

3. Proposed amendments to Vehicle Traffic Chapter 250 including Fine Schedule – Counsel Molé describes the vehicle and traffic chapter where changes could be made to make enforcement more efficient. The Handicapped parking fine should likely be changed from \$50 to \$250 which is in conformance with most other municipalities. Mayor Schoenig motions to hold a public hearing to change the fine schedule at Village Hall, 50 Main Street, Brewster, NY 10509, at 7:30 PM, March 6, 2019, Trustee Gaspar 2nd all in favor 5 to 0.

4. Comcast Franchise Agreement discussion and set Public Hearing. Trustee Gaspar motions to hold a public hearing for the Comcast Franchise Renewal at Village Hall, 50 Main Street, Brewster, NY 10509, at 7:31 PM, or as soon thereafter as time permits March 6, 2019, Trustee Boissonnault 2nd all in favor 5 to 0.

5. Utility Gross Receipts Tax Revenue Local Law. Mayor Schoenig motions to hold a public hearing at Village Hall, 50 Main Street, Brewster, NY 10509, 7:32 PM, or as soon thereafter March 6, 2019, Trustee Bryde 2nd all in favor 5 to 0.

6. Billing arrears (45 day post quarterly billing list). The arrears for water, sewer and refuse are improved and are continuing to improve through increased enforcement.

7. Correspondence sent & received for January, 2019 – Trustee Bryde asks about the Ridgefield Girl Scouts letter. Trustee Boissonnault did respond. Trustee Bryde motions to approve correspondence sent & received for January, Trustee Boissonnault 2nd all in favor 5 to 0.

8. Minutes for approval;

8.1. February 6, 2018 Minutes - Trustee Bryde motions to approve the February 6, 2019 minutes, Deputy Mayor Piccini 2nd all in favor 5 to 0.

9. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers and found everything in order.

9.1. A -	GENERAL FUND	\$18,003.34
9.2. C –	REFUSE & GARBAGE	19,042.16
9.3. F -	WATER FUND	7,982.44
9.4. G -	SEWER FUND	10,454.99
9.5. T -	TRUST & AGENCY	4,637.07

Total Vouchers Payable \$60,120.00

Mayor Schoenig motions to approve vouchers payables as written, Deputy Mayor Piccini 2nd all in favor 5 to 0.

10. Other Business

10.1. Deputy Mayor Piccini says Bulk pickup is scheduled for April 1, 2019 and a notice will be put in the Refuse bill going out in the bill at the end of this month.

10.2. Deputy Mayor Piccini says Hydrants will be flushed on April 24, 2019

- 10.3. Deputy Mayor Piccini says the Village of Brewster and the Town of Southeast will work together again this year for an Earth Day cleanup and will be coordinating and hosting cleanup on April 27 and 28, 2019 between 8 AM and 12 Noon. Deputy Mayor Piccini motions to approve Earth Day cleanup, keep registration information for MS4 records, provide bags and pick up waste in conjunction with the Town of Southeast, Mayor Schoenig 2nd all in favor 5 to 0.
11. New Business – no new business
12. Public Comment
 - 12.1. Rick Stockburger asked if the Town could take down the trees for the Headwall project. Mayor Schoenig says the trees are on DEP land.
 - 12.2. Rick Stockburger asks when Peaceable Hill Water District will be coming off our water supply. Mayor Schoenig says they already are.
13. Mayor Schoenig motions to go int executive session to discuss legal issues, Trustee Boissonnault 2nd all in favor 5 to 0.
14. Mayor Schoenig motions to come out of executive session, resume the regular meeting and adjourn, Trustee Gaspar 2nd all in favor 5 to 0.

January, 2019 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

JANUARY, 2019 SUMMARY REPORT

A.1560 SAFETY INSPECTION = \$4,060.00
A.2555 BUILDING FEES = 1,892.50

TOTAL FOR JANUARY = \$5,952.50

PERMITS: 18
VIOLATIONS: 18
TOTAL COs, CCs: 13
INSPECTIONS 8

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 2 of 2019	Date: 2/20/2019	Contract No:
Facility Name: VOB / PLANNING BOARD REVIEW AND CONSULTATION		

2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:	
a.	Projects reviewed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> • 538 North Main Street – 4.5 hours • Brewster Honda – 1.75 • 530 North Main Street – 6.0 hours • 79 Main Street – 9.0 hours
b.	Status of Planning Board projects (attach additional pages as needed):
	<ul style="list-style-type: none"> • Route 22 Brewster LLC (BP Station) Final Inspections • 538 North Main Street – Construction Ongoing/Amendment Approved • 162 Main Street Ongoing Inspections • 79 Main Street Resolution Requirements; Inspections • Brewster Honda, Punchlist Inspections
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Continue plan review and meetings for B.O.S. Land Development • Perform final inspections on Route 22 Brewster LLC (BP Station) Site, when needed • Perform site inspection at 538 North Main Street, when needed • 530 North Main Street Planning Review, Ongoing • Perform inspections at 162 Main Street, when needed • Perform site inspection at 538 North Main Street, when needed

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 2 of 2019	Date: 2/20/2019	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Continue to assist Village with operation and maintenance issues. • Begin compiling data received from Village DPW Superintendent for MS4 Annual Report due on June 1, 2019
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Awaiting comments, if any, from the NYSDEC on the MS4 Annual Report.

January 28, 2019

Attention: Peter Hansen & Village Trustees

Reference: January ZBA Activity

Please be advised that there were no meetings pertaining to the ZBA in January.

Best Regards,

Todd Gianguzzi ZBA, Chairman