

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
17 OCTOBER 2018
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a regular meeting at 7:30 PM on October 17, 2018 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, Tom Boissonnault, George Gaspar
Village Engineer:
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen
Deputy Clerk-Treasurer: Michelle Chiudina
Chief of Police:

Absent:

Todd Atkinson

John Del Gardo

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to bring the meeting to order, Trustee Gaspar 2nd all in favor 5 to 0.

Regular Meeting

1. Monthly Reports

1.1. September, 2018 Planning Board Report – Planning Board Chairman Rick Lowell delivers the Planning Board report. There was no meeting in September due to attendance problems but they held the October meeting last night and a copy of the report of that October 16, 2018 meeting is attached to these minutes. Mayor Schoenig motions to accept the Planning Board report, Trustee Gaspar 2nd all in favor 5 to 0.

1.2. September, 2018 Code Enforcement Report – Code Enforcement Officer Bill Scorca delivers the September Code Enforcement report. Mayor Schoenig motions to accept the September Code Enforcement report, Trustee Bryde 2nd all in favor 5 to 0.

~~1.3. September, 2018 Engineer's Report~~

~~1.4. September, 2018 Police Report~~

1.5. September, 2018 Zoning Board of Appeals Report – Todd Gianguzzi delivered a report of no activity for September. Copy attached to these minutes. Mayor Schoenig motions to accept the September Zoning Board of Appeals report of no activity, Trustee Gaspar 2nd all in favor 5 to 0.

2. Bolens Tractor bids

2.1. Authorization to accept bid of \$2,000 on Auctions International and sell the Bolens 1986 G272 Tractor. Deputy Mayor Piccini motions to accept the bid of \$2,000, Trustee Boissonnault 2nd all in favor 5 to 0.

3. Sexual Harassment Policy change to NYS model policy as modified for Village of Brewster – Deputy Mayor Piccini motions to accept the policy change and implement it effective immediately by distribution to all employees and notify the Board when individual online training is ready to commence, Trustee Bryde 2nd all in favor 5 to 0.

4. Refuse Billing arrears (45 day post quarterly billing list) –The outstanding balance of \$14,000 when penalties were applied is now \$11,000 for this semi-annual billing. We will continue to apply pressure on unpaid accounts to minimize accounts receivable.

4.1. Refuse Billing Cycle - Mayor Schoenig motions to authorize the additional Refuse bill of \$72.50 per unit for three months of service with 60 days to pay, send a notice with the billing or before explaining the change in policy and include the change to a single annual billing beginning in March, 2020, Trustee Gaspar 2nd all in favor 5 to 0. Beginning March 2020 the Refuse will be billed in a single lump sum annual billing all in favor 5 to 0.

5. Judy Marano & Margaret Carey – Fall Festival – Judy Marano appeared before the Board and said about 6,000 people, 121 vendors, plus vendors on Main Street attended and it went smoothly with a lot of positive feedback. Judy Marano said they will do it again if the Board allows them to. Mayor Schoenig says the performance of you and Margaret Carey was amazing that you were able to put on such a nice festival in just four months and we look forward to you doing it again next year with having a whole year to plan. General applause from the Board and the

audience. Mayor Schoenig provided a proclamation of appreciation along with words of appreciation for the ability to put this together in such a short time and have such a great outcome. The proclamation of appreciation along with a thank you from all the Board members was provided. Since Margaret Carey wasn't able to attend we will hold hers until such future date as she can attend.

6. Recycling changes. Mayor Schoenig and Clerk Hansen met with Nick Orlando and Diane Chickering on September 28, 2018. They wanted to meet with us to discuss changes in the recycling process; what can and cannot be recycled and when the recycling schedule is. Diane Chickering will attend our meeting on November 7, 2018 and give a presentation and brief demonstration. The Board will then discuss the best way to proceed.
7. Correspondence sent & received for September, 2018 – Trustee Bryde asked if the letter went to the Town of Southeast with thanks for the support at the Brewster Fall Festival. Deputy Clerk Chiudina said it did but it was part of October correspondence. Trustee Bryde asked if Supervisor Hay was copied. Clerk Hansen says he thinks so but will have to check. Mayor Schoenig motions to accept correspondence sent and received for September, 2018, Trustee Bryde 2nd all in favor 5 to 0.

8. Minutes for approval;

8.1. October 3, 2018 Regular Meeting – Trustee Bryde motions to approve the October 3, 2018 meeting minutes, Trustee Gaspar 2nd all in favor 3 to 0. Mayor Schoenig and Deputy Mayor Piccini abstain due to absence.

9. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers and found everything in order. Deputy Clerk Piccini brings to the Board's attention the bill from Suburban Sanitation that included surcharges for bulk pick up which has never been billed before nor paid on this bill. Deputy Mayor Piccini notes that even though we didn't pay this it was part of the bill but not part of the contract.

9.1. A -	GENERAL FUND	\$12,288.82
9.2. C –	REFUSE & GARBAGE	20,354.12
9.3. EN -	ENGINEERING FEES ESCROW	5,370.00
9.4. F -	WATER FUND	8,395.07
9.5. G -	SEWER FUND	14,544.34

Total Vouchers Payable \$60,952.35

Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2nd all in favor 5 to 0.

10. Southeast Museum Permit Application – Holiday Caroling & Tree lighting – Amy Campanaro appears before the Board to ask the Board for permission for the Holiday Caroling & Tree Lighting parade as attached to these minutes. Mayor Schoenig motions to approve the Southeast Museum for December 1, 2018 starting around 67 Main Street or at 79 Main Street (Library) and caroling and parading on Main Street to the tree in front of 20 Main Street, with a visit from Santa Claus, and back to 50 Main Street for refreshments provided by the Village Board, waiving all fees, Deputy Mayor Piccini 2nd all in favor 5 to 0.

11. Other Business

11.1. Deputy Mayor Piccini attended the Old Town Hall Theater press conference with Clerk Hansen and Deputy Clerk- Treasurer Chiudina. Olenna Truskett provided a recap of their progress to date and plans for the future. Deputy Mayor Piccini mentions we received an invitation to the Mid-Hudson transportation task force meeting in Patterson. Deputy Mayor Piccini mentions we all received an invitation to Brewster High School Performing Arts Center for readings from the Great War.

11.2. Trustee Gaspar appreciates the parking sign changes on Prospect Street and sees improvement already.

11.3. Trustee Bryde asks about online payments. Clerk Hansen says it is still slow. There have been no additional credit card payments since the October 3, 2018 meeting but will continue to advertise.

12. New Business

12.1. Trustee Bryde says Verna Bergstrom came in with a picture when she was Woman of Distinction and this sparked an effort to get other Women of Distinction pictures, frame them and put them on a wall in the Village office. Mayor Schoeng said that Veteran's award pictures should also be included in that effort. Trustee Bryde says Holiday baskets are in the planning stage for Main Street. Trustee Boissonnault suggested using spray snow as part of the decoration. Deputy Mayor Piccini asks if the holiday flags will also be put up. Trustee Bryde does not want to put those flags up this year.

13. Public Comment – no public comment.

14. Mayor Schoenig motions to go into executive session to discuss contractual matters with possible action afterward, Deputy Mayor Piccini 2nd all in favor 5 to 0.

15. Mayor Schoenig motions to come out of executive session, resume the regular meeting and adjourn, Trustee Boissonnault 2nd all in favor 5 to 0.

VILLAGE OF BREWSTER, NY

PLANNING BOARD REPORT

Oct. 17, 2018

Rick Lowell, Chairman
Rick Stockburger, Vice-Chairman
David Kulo
Janet Ward
Marti Foster

Greg Folchetti, attorney- Costello & Folchetti
Todd Atkinson, PE – J.R. Folchetti & Assoc.
Cathy Chuidina, secretary

Meeting Date: Sept. 17, 2018

Due to attendance issues this meeting was postponed to Sept 24, 2018. The meeting was ultimately cancelled due to unforeseen absences preventing a quorum.

Meeting Date: Oct. 16, 2018 7:30pm

Present: Rick Lowell, Rick Stockburger, Janet Ward, Marti Foster, David Kulo, Todd Atkinson, PE, Anthony Mole, att'y (for Greg Folchetti)

Agenda: Proposed Brewster Library addition; Proposed Dominos Pizza, 162 Main St

Brewster Public Library: Questions of the number of parking spaces allotted in the neighboring Gold Lot by the Town of Southeast were followed up. The Library was directed to apply to the Zoning Board of Appeals for a variance due to insufficient dedicated parking spaces. The Library will provide detailed drawings in regard to sediment and drainage related to construction after consultation with the village engineer. Lighting and signage were discussed, with no objections noted.

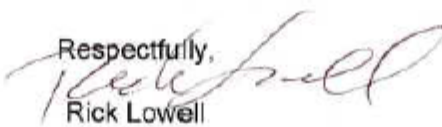
162 Main St.: Dominos presented a new parking scheme which includes demolition of the east wing single story to make room for three spaces, with two more parallel parking spaces in front. This appears to be the best that can be done and answers the Board's concerns. It is noted that the owner has stated that she will not rent the two apartments over the store until approved parking has been secured. Code Enforcement will ensure that. The building is to have vinyl exterior siding applied to the first floor. The vent pipe for the ovens has been relocated to the west end of the three story portion of the building and will appear as a regular house chimney, not a commercial pipe, and will extend above the peaked rooftop. The building will have an approved sidewalk installed with handicapped access to the front door. Gas service will be added.

A Public Hearing is set for October 30, 2018 in the Village Hall at 7:30pm.

Minutes of the August 28, 2018 meeting were approved.

Meeting closed at about 8:20 pm.

Respectfully,



Rick Lowell
Chairman

SEPTEMBER, 2018 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

SEPTEMBER, 2018 SUMMARY REPORT

A.2555 BUILDING FEES =	\$3,800.00
A.1560 SAFETY INSPECTION =	2,520.00
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TOTAL FOR SEPTEMBER =	\$6,320.00

PERMITS:	7
VIOLATIONS:	10
TOTAL COs, CCs:	3
INSPECTIONS	5

September 30, 2018

Attention: Peter Hansen & Village Trustees

Reference: September ZBA Activity

Please be advised that there were no meetings pertaining to the ZBA in September.

Best Regards,

Todd Gianguzzi ZBA, Chairman

PARADE PERMIT APPLICATION

Applications shall be filed with the Village Clerk at least 60 Days in advance of the event and applicant is required to appear before the Board of Trustees at least 30 days in advance of the event:

Name of Parade Chairman: <i>Amy Camparolo</i>		Telephone Number: <i>845-279-7500</i>	
Email: <i>Director@sesthemuseum.org</i>		Cell Phone:	
Organization Name: <i>SEASTHEAST MUSEUM</i>		Org. Telephone Number: <i>same</i>	
Organization Address: <i>67 MAIA ST</i>			
Head of Organization: <i>JAMES NIXON</i>		Email: <input checked="" type="checkbox"/>	
Parade Date: <i>12/11/18</i> Rain Date: <i>—</i>		Number of Participants: <i>150</i>	
Starting Time: <i>5:15</i> Ending time: <i>6:00</i>		Number of Vehicles: <i>0</i>	
Assembly Street and assembly time: <i>67 MAIA ST</i>			
Details: <i>Holiday Carding + Tree Lighting event.</i>			
Starting Point: <i>SEASTHEAST MUSEUM, 67 MAIA ST</i>			
Termination Point: <i>Village Hall, 50 MAIA ST</i>			
Parade Route: <i>We will leave the museum + sing towards the Train Station Light the Village Christmas Tree + then go back to Village Hall.</i>			
All information furnished on this form is true and complete to the best of my knowledge and belief.			
Signature of Applicant: <i>[Signature]</i>		Date: <i>12/11/18</i>	
Approved by Village Board of Trustees. Date:		Permit Number:	
Village Clerk, Peter B. Hansen: Date:			
Recommendation of Brewster Police Department:			
BPD Signature:		Date:	
BPD to Notify: Fire Department: P: 279-3555 Fax: 279-8849		Officer/Admin Name: Date: Name/method of Contact:	
Sherriff's Office: P: 225-4300 Fax: 225-4154			
State Police: P: 279-6161 Fax: 279-7046			

Failure to properly fill out this application or meet the requirements stated at the top of this form may result in denial of the permit application. Revised: December, 2011.