

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
05 OCTOBER 2016
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a Regular Meeting at 7:30 P.M. on October 5, 2016 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, Tom Boissonnault, Erin Meagher
Village Engineer: John Folchetti
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen

Absent:

Pledge to flag.

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2nd all in favor 5 to 0.

1. St. Andrews Harvest Bazaar on November 12, 2016. Stephanie Fiorentino represents St. Andrews with regard to the annual Harvest Bazaar and requests that parking rules be waived and vendors be allowed to park on Michael Neuner between Prospect Street and Eastview and also on Garden Street from 7:30 A.M. to 4:00 P.M. Placards will be on display in the vendor vehicles. Mayor Schoenig motions to waive the rules as described and directs Ms. Fiorentino to notify Chief Del Gardo, Trustee Bryde 2nd all in favor 5 to 0.
2. 151 Main Street – Mike Demler with a development firm in Rochester, NY says he has with him, Ashley Brody, Chief Executive Officer of Search for Change, Mike Newman of CSD, and Real Estate Agent Joanne Daly. Mr. Demler says he has met with Peter Hansen twice, Mayor Schoenig once, and spoken with Counsel Molé on the phone once. They would like to buy the property at 151 Main, demolish the existing structure and build an apartment complex that would be subsidized in part by low income housing tax credits. During discussions with Village representatives he has learned the land is included in the redevelopment area. Since the Developer has a right to develop that land any time during the next thirty years, funding their perceived project becomes untenable. Mr. Demler states they are here tonight to introduce themselves and reach out to see if there is any opportunity for that parcel to be excluded from the Urban Renewal Area or come to some agreement with the Master Developer so that financing can be obtained for this project because without the removal of the restriction the financing will not be forthcoming. The building they are planning would be extraordinarily nice. The façade and building type would be in line with our recently revised Comprehensive Plan and would be a definite asset for the Village especially when compared to the current conditions. Mr. Demler says their financing says that any building must be for the intended use for forty years. Mayor Schoenig says the current agreement with the Master Developer allows him to develop the area for the next thirty years so there is a definite conflict. Trustee Meagher begins to ask a question. Deputy Mayor Piccini cautions that she has recused herself from Urban Renewal discussions and she may not be able to ask any questions. Deputy Mayor Piccini asks Counsel Molé to advise the Board on the matter. Counsel Molé says Trustee Meagher would not be allowed to speak on any Urban Renewal subject matter since she recused herself from the Urban Renewal Plan vote due to a conflict. Trustee Meagher says she wanted to ask an unrelated question about the Search for Change Mission Statement. Counsel Molé said that would be fine. Ashley Brodey, CEO of Search for Change, says; “the mission statement is to remove economic, social and psychological barriers to success for people; I know that sounds very broad but the reason why it is broad is because we work with individuals with various backgrounds, people who have experienced poverty and economic challenges; people who have experienced physical health challenges and over our 40 year history our mission has changed to really encompass this holistic view of helping people to move forward and live successful lives so for that reason we work with veterans with disabilities, some people with mental health challenges, people who have experienced homelessness, some people who have survived domestic violence, as well as those people who don’t have any special conditions so to speak but who are facing economic challenges, affordable housing is really what our overall mission is.” Mr. Demler asks what

the next step might be if he has a successful conversation with the Master Developer’s representative. Counsel Molé says in order for this project to move forward the Village, the Master Developer, and this Developer would need to meet and agree in writing on a path forward for the project to be viable. Mr. Demler thanks the Board for their time and the Board thanks Mr. Demler and company for informing them of their plans and goals.

3. Comcast Cable Franchise Agreement Renewal Discussion. Mayor Schoenig asks about the status of the Franchise Agreement. Clerk Hansen says as he has forwarded to the Board the information received from Comcast regarding their desire to move toward a smooth renewal and an inquiry from a cable franchise specialty law firm to see if they could be of assistance, Clerk Hansen has scanned and forwarded by email the current Franchise Agreement with Comcast as filed and approved by the NY Public Service Commission to the law firm who has offered to review and advise if there are areas where they might be of assistance. Clerk Hansen says he will keep the Board advised of any progress.
4. 20 Putnam Terrace – Counsel Molé says this property has a newly constructed house which is ready to have a Certificate of Occupancy issued but we are holding the CO because an agreement to convey to the property owner that portion of Putnam Terrace that the Village may own as delineated on the survey needs to be signed prior to issuance. Counsel Molé is in the final stage of drafting that agreement and when the property owner’s counsel has agreed to the language and the property owner signs the agreement then the CO can be released.
5. 2017 fiscal year-to-date Budget Report – Treasurer Hansen says that everything is going according to plan at present. There has been some revenue generated from law enforcement grants, insurance reimbursements, and CHIPS reimbursements to offset some of the contractual expenditures incurred and there will be additional CHIPS money reimbursed for the Eastview Avenue sidewalk rehabilitation expenditures.
6. Refuse RFP bids – Three bids were received today. A thorough evaluation has not yet been completed. Mayor Schoenig asks that the three bids be emailed to the Board for review and a decision can be made at October 19, 2016.

7. 2016 Veterans' Hall of Fame program

- 7.1. Mayor Schoenig nominates George Godfrey as the Village of Brewster honoree for Senator Murphy’s Veteran’s Hall of Fame to be celebrated on November 17, 2016 at the Mt. Kisco American Legion from 7:00 – 9:00 P.M., Trustee Bryde 2nd all in favor 5 to 0.

8. Minutes for approval;

- 8.1. September 21, 2016 Regular Meeting – Trustee Bryde motions to approve the September 21, 2016 regular meeting minutes, Deputy Mayor Piccini 2nd all in favor 5 to 0.
- 8.2. September 24, 2016 Special Meeting – Trustee Bryde motions to approve the September 24, 2016 special meeting – coffee in the park - minutes, Deputy Mayor Piccini 2nd all in favor 4 to 0. 1 abstention due to absence.

9. Vouchers Payable – Trustee Bryde reviewed the vouchers and found everything in order.

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| 9.1. A - GENERAL FUND | \$36,725.36 |
| 9.2. C – REFUSE & GARBAGE | 998.07 |
| 9.3. EN - ENGINEERING & PROFESSIONAL FEES | 2,400.00 |
| 9.4. F - WATER FUND | 5,057.40 |
| 9.5. G - SEWER FUND | 51,009.27 |
| 9.6. TA - TRUST & AGENCY | 1,637.97 |

Total Vouchers Payable \$97,828.07

Mayor Schoenig motions to approve vouchers payable as written Deputy Mayor Piccini 2nd all in favor 5 to 0.

10. Other Business

- 10.1. Deputy Mayor Piccini says the Town of Southeast moved to change the zoning to allow for Barrett Hill but did not yet amend the zoning map.
- 10.2. Trustee Meagher says the streetlight in front of 16 Main is on and off which is the same one reported as defective at the last meeting. Clerk Hansen says he filed a trouble report on the light with NYSEG and will follow up with them tomorrow. Trustee Meagher says she believes it came on for a while and then went out again.
- 10.3. Trustee Boissonnault says the 2nd streetlight in Wells Park is still not working. Clerk Hansen says he will follow up with NYSEG on that as well.
- 10.4. Trustee Bryde asks if there was any response to the help wanted advertisement, Clerk Hansen says there was one response so far and it was provided to DPW Superintendent Crawford.
- 10.4.1. Trustee Bryde says her article is complete for the Village Matters newspaper.

- 10.4.2. Trustee Bryde asks if there is any follow-up needed with the Girl Scouts regarding the little free library they installed at Wells Park. Trustee Boissonnault says he signed all their documents and they agreed to take care of it until all in their troop have graduated. Trustee Boissonnault says they picked a good spot and he expects to put the Wells Park Bulletin Board in close proximity.
- 10.4.3. Trustee Bryde discusses bulk pickup with regard to the mattresses that were put out. We will follow up with the carter to make him aware of the unilateral change in allowable bulk policy, i.e., no mattresses.
- 10.4.4. Trustee Bryde asks Counsel Molé about the update to the personnel handbook. Counsel Molé says he has the electronic copy and still needs to make the changes and forward it to Clerk Hansen for distribution and receipt certification.
- 10.4.5. Trustee Bryde mentions again that Laurie Manning should receive a proclamation and recommends a gift certificate to a spa for a day raised through private funds for the enthusiasm demonstrated before and during this event.
- 10.4.6. Trustee Boissonnault said he was contacted by a couple of residents at the "Coffee in the Park" regarding potholes on Eastview Avenue and Prospect Street and also, on Center Street. Trustee Boissonnault worries that the potholes will get worse during the winter and now is the time to repair them so vehicles and people are safe. Deputy Mayor Piccini says she was also approached by neighbors about potholes not only on Eastview Avenue but also on Progress Street. Trustee Boissonnault says Prospect Street appears to have depressions that are 3 inches deep, 12 inches wide, and 10 feet long. Trustee Meagher says there is a pothole on Main Street between One Main Street and 20 Main Street in the crosswalk. Trustee Boissonnault says there are also potholes at the top of Prospect Street by Wells Street, where Eastview meets Prospect and on Center Street in the center.
- 10.4.7. Mayor Schoenig says movie night was a pretty good turnout for a cold night. Trustee Boissonnault says that movie nights seem to be a popular event in the Village and we will probably be doing more next year. Trustee Boissonnault says some bands have approached him and offered to play for free prior to the movie.
- 10.4.8. Mayor Schoenig says we received a letter from Supervisor Hay at the Town of Southeast regarding 67 Main Street and facilitating an easement from Morini property next door. Counsel Molé says there is no involvement from the Village on this issue and will send a response saying the same.

11. New Business

- 11.1. Trustee Bryde says the grant for another AED through award of the Sloper grant was wonderful news and we should consider ourselves very lucky and better prepared. Mayor Schoenig says ongoing training needs to be conducted to maintain the skill level of Police and employees in the use of the AED.
 - 11.1.1. Trustee Bryde asks about the application for party at Wells Park and the status. Clerk Hansen says it is complete. Trustee Bryde asks about the other pending application for use of the Pavilion on October 12, 2016. Clerk Hansen says they have not submitted their application at this time.
 - 11.1.2. Trustee Bryde says the Fire Department is holding a dedication ceremony to install the last piece of steel, which came from the World Trade Center after the September 11, 2001 terrorist attacks, at the Brewster Fire House on Saturday November 5, 2016.
 - 11.1.3. Trustee Bryde says there is a Team Brewster meeting tomorrow – Deputy Mayor Piccini and Trustee Bryde will be in attendance. Mayor Schoenig will be unable to attend.
- 11.2. Mayor Schoenig says that the 6th Annual Putnam County SPCA & Friends Fundraising Dinner will be honoring Brewster Police Chief John Del Gardo and Covington Development's Harold Lepler at Four Brothers Restaurant on October 28, 2016 at 7 P.M. We are very proud to have recognition for Chief Del Gardo and Harold Lepler.
- 11.3. St. Lawrence O'Toole request for waiver – Counsel Molé says he looked into the request for a waiver from Refuse fees for the Rectory. Counsel Molé says there is no provision for a waiver from refuse other than if you are on the border between two municipalities. Counsel Molé says the district was formed and deemed to benefit all properties with residences in the district regardless of ownership or occupancy. Counsel Molé says that based on the current reading of the code there is no eligibility for a waiver.

12. Public Comment

- 12.1. Wayne Karns asks when the winter parking rules start. Clerk Hansen will find the information and disseminate as widely as possible.
- 12.2. Mayor Schoenig asks Clerk Hansen to send all three bids received for the Refuse RFP to the entire Board for review and a decision can be made at the October 19, 2016 meeting which will give us time to provide notice to our current carter.

13. Mayor Schoenig motions to go into executive session to discuss LADA contractual matters, Deputy Mayor Piccini 2nd all in favor 4 to 0. Trustee Meagher is recused.
14. Mayor Schoenig motions to come out of executive session and resume the regular meeting, Deputy Mayor Piccini 2nd, all in favor 4 to 0.
15. Mayor Schoenig motions to hold a Special Meeting on October 26, 2016 at 7:30 P.M. for the purpose of executive session for contractual matters related to the LADA, Deputy Mayor Piccini 2nd all in favor 4 to 0.
16. Mayor Schoenig notes that he will be meeting with the Town of Southeast in executive session on October 6, 2016 to ask the Town Board to continue the existing Code Enforcement Officer Inter-Municipal Agreement (IMA) as it exists today.
17. Mayor Schoenig motions to adjourn, Trustee Bryde 2nd all in favor 4 to 0.