

VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
21 September 2016  
7:30 P.M.  
REGULAR MEETING  
MINUTES

The Board of Trustees of the Village of Brewster held a Regular Meeting on September 21, 2016 at 7:30 P.M. at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees; Mary Bryde, Tom Boissonnault, Erin Meagher  
Village Engineer: Todd Atkinson  
Village Counsel: Tom Jacobellis  
Clerk & Treasurer: Peter Hansen  
Police Chief: John Del Gardo

Absent:

Anthony Molé

**Pledge to flag**

Notation of Exits

**Regular Meeting**

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

1. Parade permits

- 1.1. Ragamuffin – October 29, 2016 - 9:30 A.M. Assembly, 10 A.M. kick-off – Markel Park – Laura Speed represents First Baptist Church of Brewster for the Ragamuffin Parade, an annual event. Mayor Schoenig asks if they have permission from the Town to use Markel Park. Ms. Speed says they do. Trustee Bryde asks about the rain date and whether the date would actually be used. Ms. Speed says it may or may not be used. Ms. Speed says the rain date has never been used in the past. Ms. Speed asks if it is her responsibility to contact the Police & Fire authorities. Mayor Schoenig says the Police are here and consider them notified but it is the organizer's responsibility to contact the Fire Department. Mayor Schoenig motions to approve the parade permit for the October 29, 2016 Ragamuffin Parade with registration and assembly between 9:00 and 9:30 at Markel Park. 10:00 kickoff looping around One Main Street or the Clock, the Police will assist with either option, and ending at First Baptist Church at Noon, waiving all fees, with a rain date of November 5, 2016, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
- 1.2. Day of the Dead – October 29, 2016 – Amy Campanaro of Southeast Museum is representing the Museum and the Library for this event of face painting followed by a brief parade. Ms. Campanaro says they are planning to gather at 12 Noon for face painting and kick-off a short parade along Main Street from the Southeast Museum to approximately 50 Main Street and turn around for a return to the Museum. Mayor Schoenig says Ms. Campanaro must notify the Fire Department. Mayor Schoenig motions to approve the parade permit for the Day of the Dead event waiving all fees on October 29, 2016 between 12 Noon to 1:00 PM coordinating the exact timing and route with Chief Del Gardo, Trustee Meagher 2<sup>nd</sup> all in favor 5 to 0.
- 1.3. St. Lawrence O'Toole Church request for waiver – Alan Patrie represents St. Lawrence O'Toole Church and asks for a waiver for the rectory from the twice per year Refuse fee. Counsel Tom Jacobellis recommends researching the code and providing legal advice to the Board so they can make an informed decision on the possibility of a waiver.

2. Monthly Reports

- 2.1. Code Enforcement Report – Joe Hernandez delivers the August Code Enforcement Report. Copy attached to these minutes. Trustee Bryde asks if the two pending property registration are the same ones as previously. Mr. Hernandez says yes. Trustee Bryde asks what the "incomplete" means on the inspection status. Mr. Hernandez says the inspection has not yet been completed. Mayor Schoenig asks about the status of 151 Main St. given its exterior conditions. Mr. Hernandez said the owner has been issued multiple appearance tickets. Mayor Schoenig asks if Mr. Hernandez has anything to add. Mr. Hernandez adds an update to 538 N. Main Street saying a letter was issued directing the property owner to correct deficiencies or the next step would be a stop work order and referral back to the Planning Board for a Site Plan Amendment. Mayor Schoenig asks if the new gas station will open soon. Mr. Hernandez says they are complete, final inspections are done; he needs to stock it with supplies and gas and may be ready to open next week. Mayor Schoenig asks about the

former Getty gas station on Rte. 22. Mr. Hernandez says the job was stopped by DEP and we believe the issues are worked out and work can commence again. Mayor Schoenig asks about the noise complaint in the middle of the night we received by email regarding Brewster Honda on Allview Avenue. Clerk Hansen says he believes a dumpster was dropped off in the middle of the night. Mayor Schoenig asks about the status of the Lia Honda rental property that they were trying to buy, intend to demolish, and construct a temporary sales center while the new one is built across the street. Mr. Atkinson says he believes the property sale was closed this week. Mayor Schoenig motions to accept the August report, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.

- 2.2. Planning Board Report – Planning Board Chair George Gaspar delivers the August Planning Board Report. Copy attached to these minutes. Trustee Boissonnault motions to accept the August Planning Board report, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
- 2.3. Zoning Board of Appeals Report – Report of no activity for August. Copy attached to these minutes. Mayor Schoenig motions to accept the August ZBA report of no activity, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.
- 2.4. Police Report – Chief John Del Gardo delivers the July, 2016 Police Report. Copy attached to these minutes. Trustee Bryde asks about the number of security visits to Wells Park does it include unlocking and locking. Chief says the number of visits listed does not include locking and unlocking the park. Trustee Bryde asks about the nine suspicious persons. Chief Del Gardo says those were calls from various sources and all were checked out. Trustee Bryde asks about the sexual assault. Chief Del Gardo said that was a charge resulting from a domestic call and State Police are following up. Trustee Bryde asks about the road rage. Chief Del Gardo says there were situations in the Village reported of irate drivers but unfounded upon response. Trustee Bryde asks about the large fight. Chief Del Gardo says it was a very large confrontation in front of the MTA station resulting in a big response from law enforcement agencies. MTA Police ultimately processed the scene. Trustee Bryde asks about assisting the State Police & Sheriff. Chief Del Gardo says those were jobs outside the village. Trustee Bryde asks if the Fire Department parade was larger than normal. Chief Del Gardo says he thought it was the usual turnout of trucks and people. Trustee Meagher asks about the two assaults. Chief Del Gardo said each took place in someone's home. Mayor Schoenig motions to accept the July, 2016 Police report, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.  
Chief Del Gardo delivers the August, 2016 Police Report. Copy attached to these minutes. Trustee Bryde asks if July & August are busier than other months. Chief Del Gardo says yes there are more calls. Trustee Bryde asks about the nineteen aided cases. Chief Del Gardo says our Police are the first responders when medical distress is called in to 911 and then the ambulance comes. Trustee Bryde asks about the ten vehicle accidents. Chief Del Gardo says the accidents are spread around the Village and there is no single location that stands out. Trustee Bryde asks about the three suspicious persons in August vs. the nine in July. Chief Del Gardo said there was one repeat offender in July who is no longer in the Village. Trustee Bryde asks about the burglary. Chief Del Gardo says it was not in the Village. Trustee Bryde asks about the two larcenies. Chief Del Gardo says they were both in the Village; one was a car break-in and one was missing tools from a property. Trustee Bryde asks where the wires were down. Chief Del Gardo says on Morningthorpe Avenue on three separate occasions. Trustee Bryde asks where the drug sale was. Chief Del Gardo said it was reported in the Village but when responding nothing was found in person or on video. Trustee Bryde asks what a child exchange is. Chief Del Gardo says when the court orders a supervised child exchange it must be done with law enforcement present. Trustee Meagher asks where the loose dog was. Chief Del Gardo says it was on Route 22. Trustee Bryde said speeding tickets were much higher in August than July. Chief Del Gardo says there were a lot of speeders caught in August. Trustee Bryde notes that her prior observance of a High School training course for simulated impaired driving was remarkable and should be given to all drivers regardless of age. Chief Del Gardo says that all speeding tickets issued were to adults. Chief Del Gardo says one of our officer's, Al Villani, sadly passed away in August and we hired two more officers in August due to some other officers being out for extended leave for the next few months. Trustee Bryde reiterates the Brewster Police Department provided a wonderful presence and sendoff at Officer Villani's funeral. Trustee Meagher asks where the two noise complaints were. Chief Del Gardo says both were on Carmel Avenue. Mayor Schoenig motions to accept the August Police report, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
- 2.5. Engineer's Report – Todd Atkinson delivers the August Engineer's Report. Copy attached to these minutes. Mayor Schoenig asks about the East of Hudson Watershed Corporation maintenance agreement. Mr. Atkinson said the agreement is signed and should have been sent back to the Village by now. Deputy Mayor Piccini asks about street cleaning and wants to remind everyone that notification needs to go out to make sure cars are not parked along the curb when a street sweeper comes through. Mr. Atkinson says he will work with DPW Superintendent Crawford to ensure enough notice is provided. Mr. Atkinson notes that he is also talking about

stormwater basin cleaning that has taken place and will continue. Mayor Schoenig asks if we have heard anything further from Severn Trent. Clerk Hansen says he exchanged voicemails with someone a couple of months ago but nothing resulted. Trustee Meagher asks if the Marvin Avenue Sewer Line easement fill was done by the current property owner. Mr. Atkinson says that is unknown at this time. Mayor Schoenig motions to accept the August Engineer's report, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.

3. Well field pump upgrades (4 of 5), funds are available in the budget. Cost estimate is approximately \$15,000. Mayor Schoenig motions to approve the expenditure, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.
4. Correspondence Sent/Received for August, 2016 – Trustee Bryde asks about small plaques for those that donated money to buy picnic tables. Trustee Boissonnault says that Jack Gress said he would provide a plaque to affix to the table in honor of Denis Castelli. Trustee Bryde asks Mr. Gaspar if he would like a plaque recognizing his contribution as well. Mr. Gaspar said that would be appreciated. Trustee Bryde asks about Alternative Service Concepts insurance deductible reimbursement. Clerk Hansen says if our insurance company is successful receiving the deductible from the perpetrators insurance or personal account then we would be reimbursed otherwise we would not. Trustee Bryde asks about the letter that has nothing to do with the Village but is about Blackberry and is addressed to numerous entities. Clerk Hansen says he is including the letter because it is of a legal nature even though it appears to not involve the Village. Trustee Bryde asks about the EMS council transportation committee regarding ambulance service in the region. Clerk Hansen says it was sent to all interested parties. Mayor Schoenig motions to accept correspondence, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.
5. Minutes for approval;
  - 5.1. 9/7/16 Minutes for Regular Meeting – Trustee Bryde motions to approve the September 7, 2016 Regular Meeting Minutes, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 4 to 0. Trustee Meagher abstains due to absence.
  - 5.2. 9/14/16 Special Meeting Minutes – Deputy Mayor Piccini motions to approve the September 14, 2016 Special Meeting Minutes, Trustee Boissonnault 2<sup>nd</sup> all in favor 3 to 0. Mayor Schoenig and Trustee Meagher abstain due to absence.

6. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers and found everything in order.

6.1. A - GENERAL FUND	\$43,430.34
6.2. C - REFUSE & GARBAGE	17,361.81
6.3. F - WATER FUND	7,030.81
6.4. G - SEWER FUND	23,666.41
6.5. T - TRUST & AGENCY	4,806.86

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Total Vouchers Payable \$96,296.23

Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

7. Other Business
  - 7.1. Deputy Mayor Piccini;
    - 7.1.1. Coffee in the Park – Deputy Mayor Piccini asks Mayor Schoenig to confirm he will bring the large coffee pot. Mayor Schoenig says he will. Deputy Mayor Piccini will provide some snack items. Deputy Mayor Piccini handed out flyers at Founder's Day and gave some to Jenny Hinsman to hand out at the Farmers Market. The free movie in the park on September 24, 2016 is advertised on the reverse side of the flyer.
    - 7.1.2. Deputy Mayor Piccini says that she and Clerk Hansen went to a DOT presentation TAP-CMAQ for Transportation Alternative Program grant monies. Deputy Mayor Piccini says it does not appear to be a good opportunity for us at this time.
    - 7.1.3. Deputy Mayor Piccini discusses the last Town of Southeast meeting – There is a public hearing set for Thursday night on multifamily workforce housing for Barrett Hill development which needs to be approved by the Town Board for the development to move forward. Deputy Mayor Piccini also says the Town is moving forward with eliminating 3AM- 6AM parking restrictions. This means commuters/other parkers can remain in lots for much longer periods of time.
    - 7.1.4. Deputy Mayor Piccini says the Refuse RFP is still out and no questions have been received to date. Bids are due back October 5, 2016.
  - 7.2. Trustee Bryde
    - 7.2.1. Trustee Bryde conducted the court audit for 2015 today. Everything is in order and Judge O'Rourke should be very pleased to have such a competent clerk as Jean Macli. Trustee Bryde motions to approve resolution No. 092116-1 and moved its adoption approving the annual court audit conducted on September 21, 2016, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

- 7.2.2. Trustee Bryde said that Founders Day was spectacular, the weather held, there were more vendors and more people than ever before, The Coalition for a Better Brewster led by Laurie Manning did an outstanding job organizing and executing the affair, and the positive comments expressed by the public and vendors during and after the event were numerous and glowing. This was by far the best Founders Day ever and we owe a debt of gratitude for a job very well done!
- 7.2.3. Trustee Bryde said there was an article in the Putnam Courier by Eric Gross regarding our numbering of taxicabs. Trustee Bryde says she is looking forward to seeing that come to fruition so it is easier to identify cabs that might be exhibiting dangerous behavior.
- 7.2.4. Trustee Bryde asks about the status of the Employee Handbook amendments. Clerk Hansen says he is waiting for Counsel to finish the edits on the document.
- 7.2.5. Trustee Bryde asks about the status of the former DEP lab building on Marvin Avenue. Clerk Hansen says he spoke with the realtor today and received an activity report. The gist is nothing has moved of the same size since we put it on the market. We are priced right and there are numerous potential uses for the building we just have to find the right tenant. Mayor Schoenig suggests we revisit relocating 208 Main Police & DPW to the Building and selling that parcel since it might be more attractive to a potential buyer. Clerk Hansen said there would be costs involved with relocating. Mayor Schoenig says it is safe to say it would not happen this budget year but we should evaluate the possibility more thoroughly.
- 7.3. Trustee Boissonnault
  - 7.3.1. Trustee Boissonnault says the downed tree was removed from Wells Park by the Town of Southeast Highway Department.
  - 7.3.2. Trustee Boissonnault said that free movie night is set for 6:30 P.M. on September 24, 2016.
  - 7.3.3. Trustee Boissonnault asks about the status of pothole repair on Village Streets, recognizing that there have been some repairs; Trustee Boissonnault notes that there are still some noticeable ones at Prospect St. turning onto Eastview, on Progress Street, at Park & Marvin, and others that need attention.
8. New Business
  - 8.1. Deputy Mayor Piccini
    - 8.1.1. Deputy Mayor Piccini says the Village Matters newspaper articles are due October 15, 2016.
  - 8.2. Trustee Meagher says the streetlight is out in front of 20 Main and 16 Main. Trustee Meagher says she reported it online about two weeks ago but it remains inoperable.
  - 8.3. Mayor Schoenig says the evergreen in front of 20 Main is looking very bad in terms of unsystematic growth.
  - 8.4. Trustee Bryde
    - 8.4.1. Trustee Bryde says she saw the help wanted ad for the part-time street cleaner.
    - 8.4.2. Trustee Bryde asks if there was a follow-up to the complaint from the Tri State Lot who was led to believe the stairs would be replaced. Mayor Schoenig said he followed up with her and no one actually said the stairs would be replaced, she inferred from the conversation she had that they would be replaced.
9. Public Comment
  - 9.1. Wayne Karns asks if bulk pickup is on Thursday September 29, 2016. Clerk Hansen says it is and all material needs to be curbside before 6:00 A.M. Richard Ruchala notes that Freon needs to be removed before placing that type of item outside for pickup.
10. Mayor Schoenig motions to go into Executive Session to discuss the Oddey litigation with the possibility of new business after Executive Session, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
11. Deputy Mayor Piccini motions to come out of Executive Session and adjourn, Trustee Bryde 2<sup>nd</sup> all in favor 4 to 0.

# August, 2016 Code Enforcement Report

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VILLAGE OF BREWSTER  
50 MAIN STREET  
BREWSTER, NY 10509  
(845) 279-3760

## AUGUST 2016 SUMMARY REPORT

BUILDING FEES =	\$1,275
PROPERTY REGISTRATION =	0
SAFETY INSPECTION =	<u>2,610</u>
TOTAL FOR AUGUST =	\$3,885

PERMITS: 9

VIOLATIONS: 3

TOTAL COs, CCs: 6

INSPECTIONS 5

PROPERTY REGISTRATION PENDING: 2

**Village of Brewster Planning Board**

**George J. Gaspar, AIA**

**Chair**

**To:** James Schoenig, *Mayor*                      Christine Piccini, *Trustee, Deputy Mayor*  
Tom Boissonnault, *Trustee*                      Mary Bryde, *Trustee*  
Erin Meagher, *Trustee*  
Peter Hansen, *Clerk & Treasurer*              Anthony Mole, *Council*

**Regular Meeting – September 21, 2016**

**Planning Board Meeting – August 16, 2016**

**Board Members;**

George Gaspar, AIA, Chair      Rick Stockburger, Assist. *Chair*  
Tyler Murello                      David Kulo                      Rick Lowell

**Board Member Absent; All Present**

**Consultant in Attendance:**

Todd W. Atkinson, *VoB Engineer*              Greg Folchetti, *Council*

**New Business:**

**Meeting cancelled.  
No activity**

August 29, 2016

Attention: Peter Hansen & Village Trustees

Reference: August ZBA Activity

Please be advised we had no activity for the month of August.

Best Regards,

Todd Gianguzzi ZBA, Chairman

**VILLAGE OF  
BREWSTER POLICE  
DEPARTMENT  
MONTHLY REPORT**

**JULY 2016**

**POLICE CHIEF  
John Del Gardo**



# VILLAGE OF BREWSTER POLICE DEPARTMENT

## MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees  
 FROM: Police Chief John Del Gardo  
 RE: Monthly Report July- 2016

<b>TICKETS</b>	
Uniform Traffic Tickets:	131
Parking Tickets:	73
Code Tickets Intox	1
<b>TOTAL TICKETS</b>	<b>205</b>
<b>TAXI INSPECTION</b>	
	10
<b>ARRESTS</b>	
	3
<b>ASSAULT</b>	
	2
<b>SUSPENDED LICENSE</b>	
	1
<b>SECURITY VISITS PATROL</b>	
Sewer Plant	265
Water Tank	261
Well Field	20
Wells Park	255
<b>TOTAL</b>	<b>801</b>
<b>FOOT PATROL</b>	
Main Street	121
MTA Station	75
Residential	21
<b>TOTAL HOURS</b>	<b>217</b>
<b>911 / PICKUPS / WALK-INS</b>	
	172
Court Hours SOUTHEAST	82
Court Hours VILLAGE	24

<b>VEHICLE REPAIRS</b>	
	\$0
<b>MILEAGE TOTAL</b>	
	6399
<b>Total Fuel</b>	
	886

PEO Stockburger	Tickets:	24
	Hours:	32

PEO Gianguzzi	Tickets:	9
	Hours:	10

Security Detail	2 Officers
Security Detail	2 Officers

**911 DISPATCHED CALLS – 118**

**AIDED – 21**  
**EDP - 5**  
**VEHICLE ACCIDENT – 5**  
**DISPUTE - 18**  
**LARCENY - 2**  
**911 HANGUP - 10**  
**SUSPICIOUS PERSON - 9**  
**SEXUAL ASSAULT - 1**  
**GUN SHOTS - 2**  
**ROAD RAGE - 1**  
**BOLO MAN WITH KNIFE - 1**  
**ASSAULT - 2**  
**HARASSMENT - 3**  
**LARGE FIGHT STREET - 1**  
**DISORDERLY PERSON - 3**  
**BOLO ERRATIC DRIVER - 3**  
**FIRE ALARM - 5**  
**WELFARE CHECK - 4**  
**LOOSE COW'S - 2**  
**INTOX MALES - 6**  
**ASSIST STATE POLICE - 3**  
**ASSIST SHERIFF - 2**  
**VEHICLE LOCKOUT - 4**  
**TRESPASS - 1**  
**LOST DOG - 1**  
**CRIMINAL MISCHIEF - 2**  
**DISABLE MOTORIST - 1**

**VILLAGE OF BREWSTER POLICE**

**SELECTIVE TRAFFIC ENFORCEMENT**

**JULY 2016**

**CELL PHONE - 17**

**SPEEDS - 14**

**STOP SIGN - 16**

**RED TRAFFIC LIGHT - 1**

**SEATBELT - 2**

**VTL - 511 - 1**

**TOTAL - 51**

**VILLAGE OF  
BREWSTER POLICE  
DEPARTMENT  
MONTHLY REPORT**

**AUGUST 2016**

**POLICE CHIEF  
John Del Gardo**

# VILLAGE OF BREWSTER POLICE DEPARTMENT

## MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees  
 FROM: Police Chief John Del Gardo  
 RE: Monthly Report August - 2016

<b>TICKETS</b>		
Uniform Traffic Tickets:		133
Parking Tickets:		83
Code Tickets Intox		1
<b>TOTAL TICKETS</b>		<b>217</b>
<b>TAXI INSPECTION</b>		
		27
<b>ARRESTS</b>		
		0
<b>NO ARRESTS (AUGUST)</b>		
<b>SECURITY VISITS PATROL</b>		
Sewer Plant		292
Water Tank		285
Well Field		16
Wells Park		282
<b>TOTAL</b>		<b>875</b>
<b>FOOT PATROL</b>		
Main Street		93
MTA Station		88
Residential		19
<b>TOTAL HOURS</b>		<b>200</b>
<b>911 / PICKUPS / WALK-INS</b>		
		128
<b>Court Hours</b>		
SOUTHEAST		43
VILLAGE		32

<b>VEHICLE REPAIRS</b>
<b>\$705</b>
<b>MILEAGE TOTAL</b>
<b>5920</b>
<b>Total Fuel</b>
<b>832</b>

PEO Stockburger	Tickets:	11
	Hours:	18

PEO Gianguzzi	Tickets:	0
	Hours:	0

Security Detail	2 Officers
Security Detail	2 Officers

## **911 DISPATCHED CALLS – 94**

**AIDED – 19**  
**EDP - 7**  
**VEHICLE ACCIDENT – 10**  
**DISPUTE - 10**  
**911 HANGUP - 4**  
**SUSPICIOUS PERSON - 3**  
**SUSPICIOUS VEHICLE - 3**  
**DISORDERLY PERSON - 4**  
**BURGLARY - 1**  
**LARCENY - 2**  
**CRIMINAL MISCHIEF - 1**  
**FIRE ALARM - 3**  
**BURGLAR ALARM - 5**  
**WELFARE CHECK - 5**  
**HARASSMENT - 1**  
**WIRES DOWN - 3**  
**DRUG SALES - 1**  
**TRESPASS - 1**  
**BLOCKED DRIVEWAY - 2**  
**VEHICLE LOCK OUT - 3**  
**NOISE COMPLAINT - 2**  
**GAS SPILL - 1**  
**LOOSE DOG - 1**  
**INJURED DOG - 1**  
**CHILD EXCHANGED - 1**

**VILLAGE OF BREWSTER POLICE**

**SELECTIVE TRAFFIC ENFORCEMENT**

**AUGUST 2016**

**CELL PHONE - 12**

**SPEEDS – 28**

**STOP SIGN - 18**

**RED TRAFFIC LIGHT - 2**

**SEATBELT - 3**

**TOTAL – 63**





**VILLAGE OF BREWSTER  
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 9 of 2016	Date: 9/21/2016	Contract No:
Facility Name: <b>VOB / GENERAL CONSULTING AND ENGINEERING</b>		

2.	<b>ENGINEERS STATUS OF PROJECT</b> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:
a.	Activities completed this month (attach additional pages as needed)
•	Installation of new sidewalk completed on Friday, September 2, 2016
•	Submitted Contractor Payment Requisition to Village Board for approval on September 19, 2016
b.	Status of activities in progress this month (attach additional pages as needed):
c.	Activities scheduled (attach additional pages as needed):

**VILLAGE OF BREWSTER  
MONTHLY PROGRESS REPORT**

<b>1. GENERAL INFORMATION</b>		
Report No: 9 of 2016	Date: 9/21/2016	Contract No:
Facility Name: <b>VOB / EPA Stormwater Phase II Regulations</b>		

<b>2. ENGINEERS STATUS OF PROJECT</b> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
<b>a.</b>	<b>Activities completed this month (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.</li> </ul>
<b>b.</b>	<b>Status of activities in progress this month (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Follow up with East of Hudson Watershed Corporation</li> </ul>
<b>c.</b>	<b>Activities scheduled (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Await comments from NYSDEC on 2015-2016 Annual Report submitted in April 2016.</li> </ul>