

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
17 August 2016
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a Regular Meeting on August 17, 2016 at 7:30 P.M. at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde,
Village Engineer: John Folchetti
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen
Police Chief:

Absent:

Erin Meagher, Tom Boissonnault

John Del Gardo

Pledge to flag

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2nd all in favor 3 to 0.

1. Monthly Reports

1.1. Planning Board Report – George Gaspar delivers the Planning Board for July of no activity and discusses the requirement for Planning Board to meet each month. Mayor Schoenig asks the Planning Board to make recommendations for changes to the code on this subject and other items the Planning Board believes should be addressed. Deputy Mayor Piccini will laise with the Planning Board during these discussions at the regular September Planning Board meeting.

1.1.1. Mayor Schoenig motions to accept the Planning Board report for July of no activity, Trustee Bryde 2nd all in favor 3 to 0. Copy is attached to these minutes.

1.2. Police Report

1.2.1. Chief Del Gardo absent. Report tabled. July report will be delivered with the August report on September 21, 2016.

1.3. Engineer's Report – John Folchetti delivers the July Engineer's report

1.3.1. Deputy Mayor Piccini motions to accept the Engineer's report for July, Trustee Bryde 2nd all in favor 3 to 0. Copy is attached to these minutes.

1.4. Code Enforcement Report – Bill Scorca delivers the July Code Enforcement report.

1.4.1. Deputy Mayor Piccini motions to accept the Code Enforcement report for July, Trustee Bryde 2nd all in favor 3 to 0. Copy is attached to these minutes.

1.5. Zoning Board of Appeals Report

1.5.1. Mayor Schoenig motions to accept the Zoning Board report for July of no activity, Deputy Mayor Piccini 2nd all in favor 3 to 0. Copy is attached to these minutes.

2. Village Matters Newspaper for approval

2.1. Deputy Mayor Piccini notes that the content has been reviewed and edited over the last two weeks. There is a space for some pictures in the revitalization article and suggests using the clock, One Main St., the train station. Mayor Schoenig suggests the train station, the clock, and the Southeast Museum at 67 Main Street. Trustee Bryde suggests we include titles in the by-line for the Mayor and Trustees. Trustee Bryde asks if we ever received an article or response from Trustee Meagher. Clerk Hansen says no, Trustee Meagher did not submit anything for the newspaper and has not provided any comments at all. Trustee Bryde asks that we change "not surprisingly" in her article that appears twice, change to add "again" in front of the second instance. Trustee Bryde also notes that Denis Castelli photo credit has two "n"s and needs to be corrected to only have one "n". Deputy Mayor Piccini motions to approve the newspaper for publication with the above changes, Trustee Bryde 2nd all in favor 3 to 0.

3. Refuse contract RFP

3.1. Deputy Mayor Piccini says she took the RFP process on since no progress was being made by Trustee Meagher. Deputy Mayor Piccini says the time frame is beginning to become tight to issue for bid,

evaluate and have the Board make a decision to move forward while providing the opportunity to give 60 days' notice to the existing carter to exercise the optional one year bid. Deputy Mayor Piccini asks about the number 4 on the front page. Deputy Mayor Piccini suggests changing optional bid phrase on page 3; Counsel Molé says no change is needed. Trustee Bryde asks if upholstered furniture should be included with the mattresses as prohibited for bulk pickup. The consensus of the Board is to not prohibit upholstered furniture from bulk pickup at this time but do include mattresses. Deputy Mayor Piccini, Trustee Bryde and Mayor Schoenig instructed that several other ministerial changes to the RFP language be made with the concurrence of Counsel Molé. Deputy Mayor Piccini moves to issue the bid documents with revisions as discussed, Trustee Bryde 2nd all in favor 3 to 0.

4. Correspondence Sent/Received for July, 2016

4.1. Mayor Schoenig motions to accept correspondence sent & received for July, 2016, Deputy Mayor Piccini 2nd all in favor 3 to 0.

5. Minutes for approval;

5.1. August 3, 2016 Minutes for Regular Meeting

5.1.1. Trustee Bryde motions to approve the August 3, 2016 regular minutes, Deputy Mayor Piccini 2nd all in favor 3 to 0.

6. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers payable and found everything in order.

6.1. A - GENERAL FUND	\$ 28,350.05
6.2. C - REFUSE & GARBAGE	18,033.88
6.3. EN - ENGINEERING FEES ESCROW	310.00
6.4. F - WATER FUND	20,773.17
6.5. G - SEWER FUND	38,183.84
6.6. T - TRUST & AGENCY	4,723.66

Total Vouchers Payable \$ 110,374.60

Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2nd all in favor 3 to 0.

7. Taxi Operator license appeal of denial

7.1. Winston Buitrago-Velasquez says he did drive without a taxi operator license because he could not get to the village office before we closed. Mayor Schoenig reviews the driver's license information. Mayor Schoenig allows for a probationary license and if any ticket is issued within six months the taxi operator's license will be voided.

7.2. Anthony J. Infantino's driving violations record is extensive. Mayor Schoenig says he will not approve a taxi operator's license at this time but is willing to re-evaluate the license record in six months to determine if a taxicab operator's license can be issued.

8. Other Business

8.1. Deputy Mayor Piccini says there was no Town meeting other than approval of vouchers.

8.2. Coffee in the Park is published in our newspaper and will be noticed in the official paper as the date gets closer.

8.3. Corning, NY training was not as productive as expected with regard to land use planning issues but did glean some knowledge regarding other items of interest such as bed and breakfast, and some sample laws.

8.4. Trustee Bryde says since our last meeting we lost one of our police officers, Al Villani. Trustee Bryde said sadly Officer Villani died but also wants to acknowledge our police department for attending and helping at the funeral.

8.5. Trustee Bryde stopped at Wells Park on Monday & Tuesday to see how the soccer camp was going and was made aware of a tree that fell and damaged one of the perimeter fences and informed the Village Clerk. Clerk Hansen has initiated an insurance claim for this incident. Trustee Bryde also visited the Farmers Market and says that Jenny Hinsman is a great asset for the market. Trustee Bryde was able to help Ms. Hinsman with a problem by contacting Trustee Boissonnault while he was on vacation. The problem was resolved within a few minutes.

8.6. Mayor Schoenig asks Counsel Molé if we can adjust our code requiring numbers on our cabs and make the numbers reflective to be placed on rear of vehicle and each rear side door, size to be determined, number issued and supplied by the village.

9. New Business

- 9.1. Deputy Mayor Piccini would like to work with the Planning Board on evaluating the signage in B2 – Mayor Schoenig says that is a good idea.
 - 9.2. Trustee Bryde notes receipt of the check from Coalition for a Better Brewster to purchase a picnic table in honor of Denis Castelli.
 - 9.3. Trustee Bryde notes that there is a Brewster Elks Patriots Day memorial service on September 11, 2016.
 - 9.4. Trustee Bryde asks if the September 30th Fireball Run event will involve the Village as indicated in the local paper. Mayor Schoenig says there are no activities planned within Village limits.
 - 9.5. Trustee Bryde asked if we heard from Trustee Meagher regarding attendance at tonight's meeting. Clerk Hansen says he received no notice.
 - 9.6. Mayor Schoenig motions to hold a public hearing for September 7th at 7:30 at Village Hall, 50 Main Street, Brewster, NY 10509 to amend local law Chapter 236-14A Taxicabs to require that the taxicab license number lettering be provided by the Village and paid for by the applicant and required to be placed on each rear door and the rear of the Taxicab. The specific license numbering to accompany the taxicab medallion will be issued by the Village with initial vehicle registration. Medallions will be renewable each year as is presently the case but numbering will only be issued at initial medallion issuance until such time as the vehicle is no longer in service or the numbers become obstructed or missing necessitating the re-issuance of license numbering as specified.
 - 9.7. Mayor Schoenig thanks George Gaspar for his generous donation toward a picnic table at Wells Park.
 - 9.8. Mayor Schoenig and Trustee Bryde thank Deputy Mayor Piccini for taking charge of the 2016 Refuse RFP as the changes Trustee Meagher were to have been made by the July 20th 2016 Board of Trustees meeting did not materialize in any form and in fact Trustee Meagher has not advised the Village that she would not be attending the August 3rd or August 17th meeting. Mayor Schoenig says it is a shame as Trustee Meagher promised to fulfill her responsibilities and duties to those who voted for her but instead finds someone who does not take her elected position seriously.
10. Public Comment
- 10.1. Rick Stockburger asked if we heard from Verdin clock. Clerk Hansen says he emailed the service technician and has not heard back. Trustee Bryde says she noticed the clock as well and asked when the clock failed. Mr. Stockburger offered that he believes the clock failed after a serious storm last week.
11. Mayor Schoenig motions to enter executive session to discuss personnel and contractual matters, Deputy Mayor Piccini 2nd all in favor 3 to 0. Mayor Schoenig motions to come out of executive session and resume the regular meeting, Trustee Bryde 2nd all in favor 3 to 0.
 12. Trustee Bryde motions to authorize Mayor Schoenig to send a letter or otherwise contact the Putnam County Board of Ethics regarding; Trustee Meagher's failure to attend Village Board meetings, advise the board of her absence if she is unable to attend, and has shirked her obligation to revise the Refuse RFP for timely issuance to avoid causing the Village and residential properties to expend more money than might have been necessary, said communication to be drafted by Counsel Molé for Mayor Schoenig's signature, Deputy Mayor Piccini 2nd all in favor 3 to 0.
 13. Mayor Schoenig motions to adjourn, Trustee Bryde 2nd all in favor 3 to 0.

Village of Brewster Planning Board

George J. Gaspar, AIA

Chair

To: James Schoenig, *Mayor* Christine Piccini, *Trustee, Deputy Mayor*
Tom Boissonnault, *Trustee* Mary Bryde, *Trustee*
Erin Meagher, *Trustee*
Peter Hansen, *Clerk & Treasurer* Anthony Mole, *Council*

Regular Meeting – August 17, 2016

Planning Board Meeting – July 19, 2016

Board Members;

George Gaspar, AIA, Chair Rick Stockburger, Assist. *Chair*
Tyler Murello David Kulo Rick Lowell

Board Member Absent; All Present

Consultant in Attendance:

Todd W. Atkinson, *VoB Engineer* Greg Folchetti, *Council*

New Business:

**Meeting cancelled.
No activity**

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 8 of 2016	Date: 8/17/2016	Contract No:
Facility Name: VOB / GENERAL CONSULTING AND ENGINEERING		

2.	ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:
a.	Activities completed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> • Village Board passed resolution to award the bid to Lascon, Inc. • Village sent Notice of Award to Lascon, Inc. • Pre-Construction Meeting held on August 12, 2016 with Contractor.
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Awaiting bonds and insurance from Contractor. • Schedule Contract signing upon Village Counsel approval of Contractor bonds and insurance. • Begin construction.
c.	Activities scheduled (attach additional pages as needed):

1. <u>GENERAL INFORMATION</u>		
Report No:	8 of 2016	Date: 8/17/2016
		Contract No:
Facility Name: VOB / Wastewater Treatment Plant and Collection System		
2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineers Contract and Scope of Work including:		
a. Activities completed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> • The average daily flows at the plant in June were 126,356. • Completed annual sewer jetting. • CMF Compressors failed. Renting temporary compressors. Three quotes for replacement of compressors received; approximately \$16,000 installed. Evaluating the units and quotes. 		
b. Status of activities in progress this month (attach additional pages as needed):		
c. Activities scheduled (attach additional pages as needed):		
<ul style="list-style-type: none"> • Replace CMF Compressors. • Evaluate sewer in Marvin Avenue easement • Bush Hog Putnam Terrace easement. 		

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 8 of 2016	Date: 8/17/2016	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Follow up with East of Hudson Watershed Corporation
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Await comments from NYSDEC on 2015-2016 Annual Report submitted in April 2016.

July, 2016 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

JULY 2016 SUMMARY REPORT

BUILDING FEES =	\$830
PROPERTY REGISTRATION	0
<u>SAFETY INSPECTION =</u>	<u>850</u>
TOTAL FOR JULY =	\$1,680

PERMITS: 5

VIOLATIONS: 3

TOTAL COs, CCs: 18

INSPECTIONS 4

PROPERTY REGISTRATION PENDING: 2

August 09, 2016

Attention: Peter Hansen & Village Trustees

Reference: July ZBA Activity

Please be advised we had no activity for the month of July.

Best Regards,

Todd Gianguzzi ZBA, Chairman