

VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
15 JANUARY 2020  
7:30 P.M.  
REGULAR MEETING  
MINUTES

The Board of Trustees of the Village of Brewster is holding a regular meeting at 7:30 PM, on January 15, 2020 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees; Mary Bryde, George Gaspar, Tom Boissonnault  
Village Police Chief: John Del Gardo  
Village Engineer:  
Village Counsel: Anthony Molé  
Clerk & Treasurer: Michelle Chiudina  
Deputy Clerk-Treasurer:

Absent:

Todd Atkinson

Donna Milazzo

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open the regular meeting, Trustee Bryde 2<sup>nd</sup>, all in favor 5 to 0.

**Regular Meeting**

1. Brewster Fire Department Community Day at Wells Park. Gerry Schramek representing the Brewster Fire Department, discusses upcoming events for the Fire Department including the Fireman's Ball that will be held on February 22, 2020 and the 150<sup>th</sup> Fireman's Parade in August 22, 2020 at 1pm and has filed a permit with the Village Office. Mr. Schramek also proposes a Community Day in celebration of 150<sup>th</sup> Anniversary of the Brewster Fire Department to be held at Wells Park. Mr. Schramek would like to have the whole park for an admission free event with a live band, and possibly food trucks. Mr. Schramek mentions that there will be no alcohol served at this event and will give Clerk Chiudina a copy of their insurance certificate to cover the Village. Mr. Schramek also mentions that the Fire Department will be at the park from 9am to 9pm to set up, break down and clean up Wells Park before and after the event. Deputy Mayor Piccini states that this date will be reserved for the Fire Department and no other events will occur that day. Mayor Schoenig motions to approve the use of Wells Park for the Community Day on Sunday, July 26, 2020 from 2pm to 6pm with a tentative rain date of August 2, 2020 and to waive all fees and also to allow the Fire Department to post signs to promote the Community Day, Trustee Gaspar 2<sup>nd</sup>, all in favor 5 to 0.
  - 1.1. Trustee Boissonnault discusses the parking situation with Mr. Schramek because Garden Street School is scheduled to be sold before the event and he will need to contact the new owner if the Fire Department would like to use the parking there. There is a discussion between the Board and Mr. Schramek about the status of the sale of Garden Street School and Mr. Scott Seaman from the Board of Education announces that the school is still on track to be sold and the closing is expected be next month.
2. Monthly Reports
  - 2.1. Code Enforcement Report - December, 2019. Bill Scorca delivers the Code Enforcement Report for December, 2019. Mr. Scorca discusses the various projects in the Village including 530 North Main Street, 198-200 Main Street, 85 Main Street, 45 Prospect Street and the Brewster Public Library. Mr. Scorca mentions a case that is currently in court for illegal occupancy and will be continuing to look out for signs of illegal occupancy. Trustee Gaspar asks when water meter inspections will begin and Mr. Scorca explains they are ongoing and occur when a fire inspection is done to ensure the integrity of the system and that it cannot be bypassed. Mayor Schoenig motions to approve the Code Enforcement Report for December, 2019, Trustee Bryde 2<sup>nd</sup>, all in favor 5 to 0. Copy of report will be attached to the minutes.
  - 2.2. Police Report - December, 2019. Chief Del Gardo delivers the Police Report for December, 2019. Trustee Bryde commends Chief Del Gardo on ticketing those parking in handicap parking illegally, and mentions that cell phone

tickets appear to be down a little, but stop sign tickets were high this month and asks if these were all over, and Chief Del Gardo responds yes. Trustee Bryde asks why an officer transported someone from hospital to the MTA station, and Chief Del Gardo explains that the officer knew the person and that person asked for a ride. Trustee Bryde asks about the harassment cases and if any were home issues? Chief Del Gardo says they occur all over and two were arrests. Trustee Bryde asks why someone would call if they had no heat and Chief Del Gardo explains that the elderly resident couldn't fix his fan that was on the ceiling to switch to the heat function. Trustee Bryde mentions the amount of disorderly intoxicated persons and the vehicle accidents and asks if they were all over the Village. Chief Del Gardo clarifies that these accidents were all minor and took place all over the Village. Trustee Bryde questions if the disputes were in homes and Chief Del Gardo explains that these disputes happen in homes and other places throughout the Village. Mayor Schoenig motions to accept the December, 2019 Police Report, Trustee Bryde 2<sup>nd</sup>, all in favor 5 to 0. Copy of report will be attached to the minutes.

- 2.3. DPW Report November and December, 2019. Domenic Consentino, DPW Superintendent, delivers the DPW Report for November and December, 2019. Mr. Consentino mentions that Marvin Avenue will be closed for about a month while the Tonetta Brook Headwall is being repaired, and he plans to ask the contractor, Gianfia, for a quote for drainage issue on North Main Street. Mr. Consentino references the removal of some of the garbage cans on Main Street due to issues with stores. Mayor Schoenig asks if anyone has complained to him about moving the cans and Mr. Consentino replies no. Mr. Consentino requests to auction a few items on an auction website, including a leaf collection box, but if he determines that he is unable to get a reasonable price he will scrap the box. Mayor Schoenig asks about the pot holes on the intersection of Marvin Avenue and Railroad Avenue, and Mr. Consentino explains that the section is currently blocked by the work being done on the Headwall but it is his understanding that the paving company, Paleen, will come back to fix the rest of the road. Mr. Consentino requests that he attends the one-day seminar at the 911 Center by Cornell Local Roads in May about running a highway department. Trustee Bryde asks about the chairs and bikes that were presented to the Board at the previous meeting and Mr. Consentino confirms that the chairs have been thrown out and the bikes will be donated. He also informs the Board that Clerk Chiudina and Court Clerk Macli came down to the DPW building to look at the boxes in the loft space to be sent down to the Records Retention Center. Trustee Bryde thanks Mr. Consentino for taking down the ornaments and the baskets and asks where they are, and he informs her that the baskets are in a trailer at Wells Park and the spring baskets can be hung when Trustee Bryde would like them to be. Mayor Schoenig motions to accept the DPW Report for November and December 2019, Trustee Gaspar 2<sup>nd</sup>, all in favor 5 to 0.
3. Jennifer Herodes, Esq. to handle misdemeanors. Mayor Schoenig asks if Ms. Herodes has a replacement for nights when she is not here that the Board may also authorize to handle misdemeanor cases and Counsel Molé replies that he is unsure at this time. Trustee Bryde asks when are these cases brought to court and Counsel Molé confirms that cases are handled on Mondays but the amount varies from month to month. Mayor Schoenig motions to authorize Jennifer Herodes, Esq. of Herodes and Molé to handle the misdemeanors that the District Attorney's Office will no longer be taken care of, Trustee Gaspar 2<sup>nd</sup>, all in favor 5 to 0.
4. Insurance Reimbursement for Prospect Street Water Break. Clerk Chiudina explains that this reimbursement is for the water main break that was caused by NYSEG subcontractors back in September, 2019. Deputy Mayor Piccini motions for the Mayor to sign the release for property damage form totaling \$53,900.92, Trustee Gaspar 2<sup>nd</sup>, all in favor 5 to 0.
5. Contract with Prosper Communications. Trustee Bryde requests that this is tabled for next meeting so Board members can review the contract.
  - 5.1. Deputy Mayor Piccini discusses the reasons for the hold on Village Matters, including pricing and the consideration of doing the paper semi-annually. The Board agrees and would like to see how much this would cost if we change the format and design of the paper. Trustee Bryde mentioned that Lisa Kaslyn, of Prosper Communications, came up in a conversation she was having with Rose Aglieco of the Brewster Chamber of Commerce and she had nothing but nice things to say about Ms. Kaslyn.
6. Delivery Trucks on Main Street. The Village has received numerous complaints from residents and store owners about the delivery trucks being double parked while making deliveries. Counsel Molé will look into the code to see what the current restrictions are and come up with a solution. The Board discusses that in the old code there were loading areas on Main Street but the major problem is when multiple stores have deliveries at the same time in close proximity to each other. Deputy Mayor Piccini agrees and states that this has been previously discussed to be included on the new plans for the revitalization.

7. Correspondence Sent & Received for December, 2019. Trustee Bryde asks about the response to the water shut off notice that was sent out and Clerk Chiudina says that the person has paid and that residents respond quickly when they receive these letters. Trustee Bryde would also like clarification on the Freedom of Information Law Request that was outstanding and Clerk Chiudina informs her and the Board that this person paid the amount that was due. Trustee Bryde also questions the letter that was sent out with the breakdown of the amounts that were due and Clerk Chiudina explains that the resident is in the process of paying those outstanding balances off. Mayor Schoenig motions to accept the Correspondence Sent and Received for December, 2019, Deputy Mayor Piccini 2<sup>nd</sup>, all in favor 5 to 0.
8. December 18, 2019 Minutes for approval. Trustee Bryde motions to approve the December 18, 2019 Minutes, Trustee Boissonnault 2<sup>nd</sup>, all in favor 5 to 0.
9. A & S Contracting for 862 Route 22 – American Latino Deli. No representative showed up for the meeting, the Village Office will contact A & S Contracting to reschedule.
10. Vouchers Payable - Deputy Mayor Piccini reviewed the vouchers and found everything in order.

10.1. A -	GENERAL FUND	\$70,116.18
10.2. C -	REFUSE & GARBAGE	19,963.24
10.3. EN -	ENGINEERING FEES ESCROW	10,197.50
10.4. F -	WATER FUND	17,535.37
10.5. G -	SEWER FUND	87,631.85
10.6. H63 -	TONETTA BROOK MARVIN AVE. HEADWALL	3,910.91
10.7. TA -	TRUST & AGENCY	13,601.91

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Total Vouchers Payable \$222,956.05

Mayor Schoenig motions to approve the vouchers payable for the above-mentioned amount, Trustee Gaspar 2<sup>nd</sup>, all in favor 5 to 0.

11. Other Business
  - 11.1. Deputy Mayor Piccini discusses the Fireman’s Ball on February 22, 2020 and if the Board would like to put together a table of 10. She mentions an article from Municipal Matters about other communities impacted by legal action for their soliciting laws being too strict and if we want to revisit that law. She also suggests that the Village should let residents and those who wish to solicitate in the Village, know that there is a process in place and those soliciting need a permit from the Village of Brewster.
  - 11.2. Trustee Gaspar asks about the status of the lab building at 25 Marvin Avenue and Clerk Chiudina says that Todd Atkinson has reported the claim to our insurance company but have not heard back from them yet. Clerk Chiudina explains that some of the items from the Library and the Southeast Museum were damaged by the water but those items have been removed for remediation and all of their other items in storage are off of the floor. She continues by informing the Board that our DPW cleaned out the water and the pipe was fixed by Dennis Palmer but the floors are beginning to peel. Trustee Gaspar asks about the new poles on Prospect Street and asks if they will also be replacing the light that is out on the corner of Prospect Street and Michael Neuner. Clerk Chiudina states she was not aware that new poles were going in this week but can report to NYSEG that the light is out on that pole, using their website to send a claim to have the light fixed. Trustee Gaspar wonders if the Village should start looking into more energy efficient light fixtures and Clerk Chiudina informs the Board that she had received a call from NYSEG on Tuesday for a program that will include looking through a municipality’s street lighting and doing a study to determine how much can be saved by switching out the fixtures. Trustee Gaspar would also like our phone number to be on all of the information that is sent out from our offices, including our bills for those residents who have questions or comments for the Village. Clerk Chiudina will ensure that happens on our new bills.
  - 11.3. Trustee Bryde notes the change in the report lay out for the month and the decision to move Village Engineer, Todd Atkinson’s report to a different night from the Code Enforcement report as they have some project that they work on together. Mayor Schoenig discusses the issue with the length of meetings and decided to move some of the reports to different days of the month. He also contends that Mr. Atkinson works with the Planning and Zoning Boards more than he works with the Building Department. Trustee Bryde asks about the new hire for the court and the hiring process. Mayor Schoenig states that the hiring process for the court is done through the court and Clerk Chiudina adds that she has been working with us a few hours a week since December 6, 2019 and has taken on more hours in the past two weeks as the previous court attendant has resigned as of Tuesday,

January 14, 2020. Trustee Bryde also mentions she was at the Community that Cares and Putnam CAP is still looking for men's winter coats to be donated.

12. New Business - None.

13. Public Comment

13.1. Scott Seaman from the Board of Education gave an update on Garden Street Schools which was discussed during the Fire Department's presentation. He would like to thank the Board for fitting in the Planning Board meeting in after the original meeting was canceled due to the weather. He mentions that there is a Key Communicator's Panel coming up and they should be reaching out to the Board. He informs the Board that the School District has hired a bilingual Residency Officer that will be helping the district go through the disputes with documentation and contacting people and offers to have this person come to a meeting and introduce himself or meet with the Chief of Police. Mayor Schoenig asks about the reregistration program and if that will not be continuing and Mr. Seaman says that this is an ongoing process and requires those who are in a lease to reregister when their lease is up. Mayor Schoenig asks about the removal process of a child found to be in the School District illegally and the difficulty in the process to have the child go to the correct school district. Mr. Seaman explains that the process varies depending on the child and although the process may be difficult it is not impossible to do and the Residency Officer, the School District and the State of New York are working diligently on these matters.

14. Mayor Schoenig motions to go into executive session for legal matters and announces that no action will be taken after the meeting, Trustee Bryde 2<sup>nd</sup>, all in favor 5 to 0.

15. Mayor Schoenig motions to come out of executive session and adjourn the regular meeting, Deputy Mayor Piccini 2<sup>nd</sup>, all in favor 5 to 0.

# December, 2019 Code Enforcement Report

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VILLAGE OF BREWSTER  
50 MAIN STREET  
BREWSTER, NY 10509  
(845) 279-3760

## DECEMBER, 2019 SUMMARY REPORT

		Year to Date
A.1560 SAFETY INSPECTION =	\$1,760.00	\$19,720.00
A.2555 BUILDING FEES =	2,977.50	56,641.95
A.2590 PROPERTY REG =	50.00	4,150.00
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TOTAL FOR NOVEMBER =	\$4,787.50	80,511.95
PERMITS:	9	
VIOLATIONS:	2	
INSPECTIONS:	1	
CERTIFICATES:	8	
PROPERTY REG:	1	

# **DECEMBER 2019 MONTHLY REPORT**



**POLICE CHIEF**  
**John Del Gardo**

**VILLAGE OF BREWSTER POLICE DEPARTMENT**  
MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees  
FROM: Police Chief John Del Gardo  
DECEMBER 2019

911 CALLS	70	VEHICLE REPAIRS	0	\$0.00
WALK IN COMPLAINTS	3	VEHICLE MILEAGE		633
TOTAL CALLS FOR SERVICE	73	VEHICLE FUEL		4502
FOOT PATROL		PEO STOCKBURGER	Tickets	0
Main Street:	30		Hours	0
Residential:	34	PEO BOISSONNAULT	Tickets	0
M.T.A Station:	65		Hours	0
TOTAL HOURS	129			
Court Hours - Village	45	(Security Detail)2 Officers		
Court Hours - S.E.	85	(Security Detail)2 Officers		
TICKETS				
Uniform Traffic Tickets:	201			
Parking Tickets:	102			
Local Ordinance	0			
TOTAL TICKETS	303			
ARRESTS				
CASTRO 511 ARREST	1			
QUINONES 511 ARREST	1			
QUINONES 511 ARREST	1			
TOTAL ARRESTS	3			

**VILLAGE OF BREWSTER POLICE**

**SELECTIVE TRAFFIC ENFORCEMENT**

**DECEMBER 2019**

**STOP SIGN - 115**

**CELL PHONE - 23**

**RED LIGHT - 8**

**SEATBELT - 1**

**DISOBEY SIGN - 7**

**UNSAFE BACKING - 1**

**FAIL TO YIELD PEDESTIAN CROSSWALK - 1**

**511- 512 ARREST - 3 (SUSPENDED LICENSE)**

**HANDICAP PARKING - 8**

**FAIL TO SIGNAL - 1**

**TOTAL - 168**



**911 DISPATCHED CALLS - 70 CALLS**

**AIDED - 5**

**EDP - 3**

**VEHICLE ACCIDENT - 10**

**DISPUTE - 11**

**DISORDERLY/INTOX PERSONS - 9**

**ASSIST PCSO/SP - 1**

**FIRE ALARM - 1**

**911 HANGUP - 5**

**WELFARE CHECK - 6**

**PARKING CONDITION - 1**

**SUSP VEHICLE - 1**

**ANIMAL CONDITION - 2**

**NO HEAT - 4**

**UNATTENDED CHILDREN - 1**

**HARRASSMENT - 3**

**LOCKOUT - 1**

**UNKNOWN CONDITION - 1**

**TRANSPORT FROM PH TO MTA- 1**

**LARCENY - 1**

**NOISE CONDITION - 1**

**TRESPASS - 1**

**OPEN DOOR - 1**