

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
21 December 2016
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a Regular Meeting on December 21, 2016 at 7:30 P.M. at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, Tom Boissonnault, Erin Meagher
Village Engineer: Todd Atkinson
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen
Police Chief: John Del Gardo

Absent:

Pledge to flag

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2nd all in favor 5 to 0.

1. Jill Varricchio – Putnam County Economic Development Corporation
 - 1.1. Jill Varricchio thanks the Board for having her on the agenda and expresses her thanks for supporting economic development in Putnam County. Ms. Varricchio delivers a brief recap of the PCEDC, its history and declared mission. Ms. Varricchio also says she looks forward to working on development with the Board of Trustees and the Village of Brewster.
2. Rev. Wongee Joh – Pastor Wongee Joh serves at the United Methodist Church of Brewster and is here representing several of the clergy in Brewster, Southeast, Carmel and the surrounding area. Pastor Joh says the clergy is aware of the angst in the community and wants to provide reassurance and a sense of caring for the diverse population and bring awareness to the variety of services provided to the residents by the various religious and other service organizations in the area. Pastor Joh says she would like to have a brief walk through the Village and visit some of the businesses and organizations on January 16, 2017, Martin Luther King Jr. Day, from 1 to 2 PM. The United Methodist Church will host a coffee for participants as well. Pastor Joh invites the Village officials to take part in the community outreach at whatever level they would like to. Mayor Schoenig thanks Pastor Joh for coming before the Board and says he will not be able to make it due to his full-time job and the Village Offices will be closed in recognition of the holiday. Deputy Mayor Piccini says she will be unavailable that day as well and Trustee Bryde says her schedule is uncertain at present. Pastor Joh thanks the Board for the opportunity to speak and Mayor Schoenig says the Police are here if needed to help with any issues.
3. Monthly Reports
 - 3.1. Planning Board Report – George Gaspar delivers the November Planning Board report. Copy attached to these minutes. Deputy Mayor Piccini asks if the recommendations for B2 signage are now approved and complete. Mr. Gaspar says they are. Trustee Meagher asks if a pedestal sign is also considered a pole sign. Mr. Gaspar says it is. Mayor Schoenig motions to accept the November Planning Board report, Trustee Meagher 2nd all in favor 5 to 0.
 - 3.2. Police Report – Chief John Del Gardo delivers the November Police report. Copy attached to these minutes. Trustee Bryde asks about the two warrants. Chief says these resulted from stops and a warrant was found to be outstanding on two individuals in separate incidents. Trustee Bryde asks about the disorderly persons. Chief Del Gardo says these were on Main Street. Trustee Bryde asks about the larcenies. Chief Del Gardo says there were four on Main St. and one on Oak St. Trustee Bryde comments that Speeding ticket numbers were up and cell phones were down. Chief Del Gardo acknowledged that change month to month. Deputy Mayor Piccini asks where the Stop sign was down. Chief Del Gardo says on Michael Neuner Driver. Trustee Bryde asks if the Prospect Street parking problem has been resolved. Chief Del Gardo says there are no more blocked driveways due to Police presence and having the church help spread the word. Trustee Meagher asks where the two noise complaints were. Chief Del Gardo said one was on N. Main St. and the other on Marvin Ave. Trustee Bryde asks about the Taxi violation. Chief Del Gardo says the operator was driving the cab without a valid license and both the driver and the owner of the cab company were cited for the infractions. Trustee Meagher

asks where the stuck elevator was. Chief Del Gardo said it was at 50 Main St. Trustee Bryde asks where the disputes were and the nature of them. Chief Del Gardo said they were all over the Village and of a general nature. Trustee Bryde asks about the five accidents. Chief Del Gardo says all were at different locations. Trustee Meagher asks about the K-9's condition. Chief says he is taking the treatments well and seems to be responding.

3.2.1. Mayor Schoenig motions to accept the November Police report, Trustee Bryde 2nd all in favor 5 to 0.

3.3. Engineer's Report – Todd Atkinson delivers the November Engineer's report. Copy attached to these minutes. Mayor Schoenig asks about East Of Hudson status. Mr. Atkinson says he sent documentation and has heard nothing back yet. Mayor Schoenig says Putnam County has not provided any documentation to the Village regarding retrofit maintenance so far. Deputy Mayor Piccini mentions the fee schedule needs to be revisited within the next couple of weeks and asks about Mr. Atkinson's availability. Mr. Atkinson says he will make himself available.

3.3.1. Mayor Schoenig motions to accept the November Engineer's report, Trustee Boissonnault 2nd all in favor 5 to 0.

3.4. Code Enforcement Report – Bill Scorca delivers the Code Enforcement report for November. Copy attached to these minutes. Trustee Bryde asks about the two outstanding property registrations that are perpetually on the report. The two outstanding property registrations are still in Village court pending resolution. Mayor Schoenig says the Prospect Street sidewalk has snow and ice issues from a variety of causes. Mr. Scorca says he has spoken to both property owners and expects there to be compliance going forward. Deputy Mayor Piccini mentions cabaret use. Counsel Molé says that since we made the use a permitted use in certain zones there have been recurring questions about how to control certain conditions that appear to be violations. Counsel Molé asked Code Enforcement Officer Joe Hernandez to generate a list of issues directly attributable to cabaret use so we can determine the best course of action to address the problems going forward. Mr. Scorca suggested a meeting between Counsel Molé and Code Enforcement to talk through this topic more thoroughly after Mr. Hernandez provides the list of problems that need to be addressed. Counsel Molé says he will be available to meet on the subject. Mr. Scorca says the NYC code on cabarets is very comprehensive and might be looked at for applicability to our issues. Trustee Meagher asks if one of the issues is overcrowding. Mr. Scorca says overcrowding is an issue as it is a life-safety problem which is a very serious violation.

3.4.1. Mayor Schoenig motions to accept the November Code Enforcement report, Trustee Bryde 2nd all in favor 5 to 0.

3.5. Zoning Board of Appeals Report – Zoning Board of Appeals Chair Todd Gianguzzi provided an email of no activity for November. Copy attached to these minutes. Mayor Schoenig motions to accept the report, Deputy Mayor Piccini 2nd all in favor 5 to 0.

4. First Baptist Church request for waiver of Operating Permit & Fire Inspection Fees – Mayor Schoenig says the party asking for a waiver needs to be present to make their case and no one from First Baptist Church was in attendance.
5. Cabarets – Deputy Mayor Piccini says we spoke about this in the Code Enforcement report. Counsel Molé says he will follow up with Code Enforcement on this subject.
6. Sewer Penalties levied after the November 29th due date request for waiver – Mayor Schoenig motions to waive the penalty for those who paid the sewer bill on November 30 and to move future due dates of utility bills to the last day of the month whenever possible, Trustee Meagher 2nd all in favor 5 to 0.
7. 58-60 Allview Ave. Water Arrears – tabled.
8. Village Matters Newspaper deadline – remind the Board and not for profit organizations of the January 15th due date for submittals for publication in the March 1, 2017 issue.
9. Brewster Chamber of Commerce 60th Anniversary – rental of Wells Park on a Sunday afternoon, VOB article to include; Wells Park Opening; Farmers Market; Events; and other items of importance. Trustee Boissonnault says he will look at these issues and propose a plan to address them and others while noting that some of these have already been addressed like opening and closing dates of the park. Opening at the end of May and closing coinciding with the end of the Farmers Market. A coffee in the park with the Trustees could be held within two weeks or so of the opening.
10. Town Recreation Department request for key access to Wells Park. Mayor Schoenig says he is not in favor of giving the Town a key of their own and does not want to put a second lock on the chain. Mayor Schoenig says we should provide the ability for a Town employee to sign out the key and return it during regular Village business hours. If the Town needs access when the Village office is closed they should contact our Police and they can provide access. Trustee Boissonnault says we have to make sure that no one drives past the parking lot regardless of whether the

park is open to the public or not as damage was done under the pavilion by someone with a key and we don't want to open ourselves up to that kind of damage again.

11. Suburban Carting Contract Execution – Deputy Mayor Piccini motions to authorize Mayor Schoenig to sign the contract when the bond is received, Trustee Boissonnault 2nd all in favor 5 to 0.
12. Correspondence Sent/Received for November, 2016 – Trustee Bryde says the Fire department invitation to the service awards was received on November 8th for November 12th event which did not give us enough time to provide recognition or attendance at the event and says that is very unfortunate as she would have liked to have attended. Mayor Schoenig motions to accept correspondence sent and received for November, Trustee Bryde 2nd all in favor 5 to 0.
13. Minutes for approval;
 - 13.1. Trustee Bryde motions to approve the November 16, 2016 Regular Meeting Minutes, Deputy Mayor Piccini 2nd all in favor 5 to 0.
 - 13.2. Trustee Bryde motions to approve the December 5, 2016 Organizational Meeting Minutes, Deputy Mayor Piccini 2nd all in favor 4 to 0, 1 abstain

14. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers and found everything in order.

14.1. A - GENERAL FUND	\$49,916.82
14.2. C - REFUSE & GARBAGE	18,530.80
14.3. EN – ESCROW FUND	2,142.50
14.4. F - WATER FUND	17,052.44
14.5. G - SEWER FUND	76,333.93
14.6. T - TRUST & AGENCY	11,875.37
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Total Vouchers Payable	\$175,851.86

Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2nd all in favor 5 to 0.

15. Other Business

- 15.1. Deputy Mayor Piccini says the Town has a meeting tomorrow at 2PM and their annual Organizational Meeting is January 5, 2017
- 15.2. Trustee Meagher says she received a complaint from a resident at 104 Main that garbage pickup was at 5:44 AM on the most recent garbage pickup day and says she will forward the video provided to her of the incident to Clerk Hansen.
- 15.3. Trustee Bryde and Mayor Schoenig attended Senator Murphy's Veteran's Hall of Fame which was a lovely event. Trustee Bryde notes that the Christmas tree lighting event on December 3rd was a very successful event for the Village and a tribute to Southeast Museum Director Amy Campanero's organizational skills. Trustee Bryde asked about the status of Taxi license numbering. Clerk Hansen says we have a sign vendor lined up and we just need to finalize design and then send the cabs over to the vendor to have the number installed according to code probably begin after the first of the New Year. Trustee Bryde brings up the complaint of our Main Street being drab compared to others in the area and asks Trustee Meagher what she is doing about it. Trustee Meagher says it is too late this year to do anything more and she thinks the Village looks very nice with the store decorations and holiday flags but will look into some possible changes for next year. Trustee Bryde asks Trustee Meagher to present some ideas and budgetary numbers for the coming fiscal year's budget cycle.
- 15.4. Trustee Boissonnault agrees the tree lighting was a great event.

16. New Business

- 16.1. Mayor Schoenig says as you all know Keith Greene resigned from the Zoning Board of Appeals and motions to appoint Brad Miller to the Zoning Board of Appeals as the fifth member, Trustee Boissonnault 2nd all in favor 5 to 0.

17. Public Comment

- 17.1. Rev. Wongee Joh thanks says she is an Emergency chaplain trained in natural disasters and emergency response and is available to help if anything arises.
- 17.2. Rick Stockburger says there will be a free lunch on the 24th at the First Baptist Church at 12 Noon, and 10 AM on the 25th at St. Lawrence O'Toole.
- 17.3. Rick Stockburger asks about the 2 million dollar grant from Empire State Development Corporation and what it was for. Mayor Schoenig says it has not been detailed yet as to how that money will be used and a contract document needs to be written which will provide the details. Mr. Stockburger says streetlights are preferable so we can have control over their use without asking permission.

18. Deputy Mayor Piccini motions to go into executive session to discuss the LADA contract, Mayor Schoenig 2nd all in favor 4 to 0. Trustee Meagher recuses.
19. Mayor Schoenig motions to come out of executive session resume the regular meeting and adjourn, Deputy Mayor Piccini 2nd all in favor 4 to 0.

Village of Brewster
Suggested sign Ordinance – B-2 District

Lighting

No unshielded light shall be visible from anywhere in the public space or adjacent premises.

Freestanding sign shall be no larger than 30 square feet w/ maximum height of 10'-0" with pedestal.

Building sign shall be 16 square feet maximum.

Sign shall be 75% of storefront not to exceed 16 feet in length, maximum letter height to be 10".

Awning not to exceed 30% of building face.

The area of a sign shall be as defined in Section 199-4 hereof.

Section 199-4 describes various signs but does not describe size or letter height.

Submitted to the VoB Village Trustees November 29, 2016

From VoB Planning Board

**VILLAGE OF
BREWSTER POLICE
DEPARTMENT
MONTHLY REPORT**

NOVEMBER 2016

**POLICE CHIEF
John Del Gardo**

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees
 FROM: Police Chief John Del Gardo
 RE: Monthly Report November - 2016

TICKETS		
Uniform Traffic Tickets:		205
Parking Tickets:		126
Code Tickets	Intox	1
TOTAL TICKETS		332
TAXI INSPECTION 39		
ARRESTS 2		
FISHER	ROW	
PEIFFER	511 ARREST	
SECURITY VISITS PATROL		
Sewer Plant		286
Water Tank		290
Well Field		25
Wells Park		285
TOTAL		886
FOOT PATROL		
Main Street		66
MTA Station		104
Residential		20
TOTAL HOURS		190
911 / PICKUPS / WALK-INS 92		
Court Hours	SOUTHEAST	66
Court Hours	VILLAGE	16

VEHICLE REPAIRS	
	\$62
MILEAGE TOTAL	
	7144
Total Fuel	910

PEO Stockburger	Tickets:	8
	Hours	5

PEO Gianguzzi	Tickets:	3
	Hours:	1

Security Detail	2 Officers
Security Detail	2 Officers

911 DISPATCHED CALLS – 67

AIDED – 14

EDP - 4

VEHICLE ACCIDENT – 5

DISPUTE - 7

911 HANGUP - 5

DISORDERLY PERSON - 2

TRESPASS - 1

STOP SIGN DOWN - 1

LARCENY - 5

BURGLAR ALARM - 4

CRIMINAL MISCHIEF - 1

WELFARE CHECK - 2

STUCK ELEVATOR - 1

RACCOON WELFARE CHECK - 1

ASSIST PCSO/NYSP - 3 (HUGHSON FIRE 1)

TAXI VIOLATION - 1

INTOX - 2

NOISE COMPLAINT -2

ABANDONED AUTO -1

SMOKE CONDITION - 1

VEHICLE LOCKOUT - 1

SUSPICIOUS VEHICLE -1

GAS ODOR - 1

HARASSMENT -1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

NOVEMBER 2016

CELL PHONE - 3

SPEEDS - 112

STOP SIGN - 47

SCHOOL BUS - 1

SEATBELT - 3

RED LIGHT - 1

511 ARREST - 1

TOTAL - 168

November, 2016 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

NOVEMBER 2016 SUMMARY REPORT

BUILDING FEES =	\$4,325
<u>SAFETY INSPECTION =</u>	<u>2,450</u>
TOTAL FOR NOVEMBER =	\$6,775

PERMITS: 9

TOTAL COs, CCs: 4

INSPECTIONS 8

PROPERTY REGISTRATION PENDING: 2

Zoning Board of Appeal Report for November

From: Photo [<mailto:gianguzzi@comcast.net>]

Sent: Tuesday, December 20, 2016 11:30 AM

To: Peter Brewster Hansen

Subject: Re: ZBA report for November?

Peter let this email serve as a November report:

Please be advised we had no activity in the month of November.

ZBA Chair, Todd Gianguzzi

Sent from my iPhone