

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
APRIL 20, 2011
REGULAR MEETING
Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting at 7:30 P.M. on April 20, 2011 at Village Hall, 50 Main Street, Brewster, New York.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Tom Boissonnault, Mary Bryde, Terri Stockburger
Village Engineer: John Folchetti
Village Counsel:
Clerk & Treasurer: Peter Hansen
Village Police: John Del Gardo

Absent:

Anthony Molé,

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open the regular meeting at 7:30 , Trustee Stockburger 2nd all in favor 5 to 0.

- 1) Monthly Reports
 - a. Engineer's Report - John Folchetti delivers the engineer's report. Deputy Mayor Piccini motions to accept the Engineer's report, Trustee Stockburger 2nd all in favor 5 to 0. The Engineer's Report is attached to this document.
 - b. Police Report – John Del Gardo delivers the Police Report. Deputy Mayor Piccini motions to accept, Trustee Boissonnault 2nd all in favor 5 to 0. The Police Report is attached to this document.
 - c. Planning Board Report – David Kulo delivers the Planning Board report. Mayor Schoenig motions to accept, Trustee Stockburger 2nd all in favor 5 to 0 The Planning Board Report is attached to this document.
- 2) Lead agency letter for zoning and parking proposed changes – tabled until the May 4, 2011 meeting. Village Counsel will advise on May 4th as to when we will be ready for a Public Hearing.
- 3) Little League Parade Permit – Saturday April 30th at 10AM (rain date May 1, at 3PM). Mayor Schoenig motions to approve the parade permit from 9:30 to 12 Noon for the Brewster Little League with a rain date of May 1, at 3PM. Trustee Bryde 2nd all in favor 5 to 0.
- 4) David Mitchell, Eagle Scout recognition – Mayor Schoenig motions to present a proclamation recognizing this accomplishment, Deputy Mayor Piccini 2nd all in favor 5 to 0.
- 5) 2012 Budget – Deputy Mayor Piccini notes that the truck will be purchased with a \$30,000 down payment and financed in the next two budget years. The balance of the \$74,000 (\$44,000) will go toward unreserved fund balance with the intention of creating a capital plan to designate funds for particular uses. Deputy Mayor Piccini motions to adopt the budget as presented and the truck funds as described above, Trustee Stockburger 2nd all in favor 5 to 0.
- 6) Blight Study contract – Mayor Schoenig motions to award the contract to Ferrandino and Associates, Trustee Bryde 2nd - discussion: Deputy Mayor Piccini is pleased with that choice; Trustee Bryde agrees Ferrandino would be the best choice, Trustee Boissonnault thinks this is a good choice and likes the idea of bringing in someone with a new perspective to this village. All in favor 5 to 0.
- 7) Correspondence sent-received – Mayor Schoenig motions to accept Correspondence Received – Sent for March 2011, Trustee Boissonnault 2nd all in favor 5 to 0.

- 8) Minutes for approval (2); 4/6 CDBG Public Hearing, Budget Public Hearing & Regular Meeting, Mayor Schoenig motions to accept the April 6, 2011 minutes, Trustee Bryde 2nd all in favor 5 to 0. Mayor Schoenig motions to approve the 4/13 Budget Public Hearing Continued & Special Meeting minutes, Deputy Mayor Piccini 2nd all in favor 4 to 0. Trustee Boissonnault abstains.

9) Vouchers Payable

a. A	General	\$60,591.74
b. F	Water	13,976.93
c. G	Sewer Operations	30,578.03
d. H10	Wastewater Treatment Capital Project	720.00
e. H15	Sidewalks SAFETEA-LU	739.08
f. TA	Trust and Agency	<u>1,297.12</u>
Total Vouchers Payable		\$107,902.90

Mayor Schoenig motions to approve Vouchers Payable, Deputy Mayor Piccini 2nd all in favor 5 to 0.

10) Other Business –

- a. Deputy Mayor Piccini follows up on the luncheon the Mayor and Trustees held for commercial property owners. Approximately 20 people attended in addition to the Board of Trustees. The attendees were informed about the Blight Study and other initiatives. Deputy Mayor Piccini thanks the other Board members for donating their time and the food for the event so it did not cost the Village any money. Mayor Schoenig thanks Deputy Mayor Piccini for organizing the event.
- b. Trustee Stockburger met with Lynne Eckardt to review options for the flower baskets to be hung on Main Street.
- c. Trustee Bryde commends Denis Castelli for his appointment to Congresswoman Nan Hayworth's staff as Veterans Affairs Coordinator. Ms. Bryde states that Denis is an excellent choice for the position.
- d. Trustee Bryde notes that the Board of Trustees and the Clerk attended the Putnam County Land Trust dinner honoring Jack Gress for leadership in giving and commends Jack for his philanthropy.
Trustee Bryde notes the signs for parking on Oak Street need to be addressed and the parking on private property. Mayor Schoenig notes that we are actively seeking a 2nd part-time code enforcement officer so we can address everything that is arising.
Trustee Boissonnault advises that he inspected the Carmel Ave. Bridge and is satisfied that the sidewalk barriers are sufficient to deter all but the most determined.
Trustee Boissonnault commends the Baptist Church for conducting the Easter Egg Hunt since the Town of Southeast dropped the event this year.

11) New Business

- a. Deputy Mayor Piccini asks about the requirements for putting new crosswalks on the streets. Our pedestrian community seems to be lacking in crosswalks. Mayor Schoenig says that he believes curb cuts would need to be made to support crosswalks.
- b. Rick Stockburger has been getting a lot of questions about the 30 minute parking sign in the handicapped space saying a 30 minute limit on handicapped spaces may not be allowed.

12) Public Comment

- a. Tyler Murello asks if we have made any progress on who is going to repair the Carmel Avenue Bridge. Mayor Schoenig says no determination has been made as yet.
- b. Jack Gress suggests we send a letter and documentation to the MTA to spur action.

- c. Ashley Tarr asks if local officials have a single thing to ask of people for Earth Day? Trustee Stockburger says; "don't litter". Trustee Boissonnault says; "walk more drive less."
- 13) Mayor Schoenig motions to go into executive session to discuss contractual issues, Deputy Mayor Piccini 2nd all in favor 5 to 0. Mayor Schoenig motions to come out of executive session and resume the regular meeting, Trustee Stockburger 2nd all in favor 5 to 0.
- 14) Mayor Schoenig motions to adjourn, Trustee Bryde 2nd all in favor 5 to 0.

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 4 of 2011	Date: 4/20/2011	Contract No:
Facility Name: VOB / WASTEWATER TREATMENT PLANT		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:)	
a.	Activities completed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> • Plant flows averaged 117,000 gpd for the month of February 2011 • Recently purchased CMF Feed Pump #3 was installed and is operational • IACONO, Inc. performed preventative maintenance service on CMF Air Compressor #2 • Contacted several manufacturers of carbon media for odor control units, waiting for price quotes
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Review price quotes to replace carbon media in the odor control unit installed on the flow equalization tank • Instrumentation Technician Wayne Martin is scheduled to look at influent flow meter • Continue monitoring recently serviced CMF Air Compressors
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Investigate cost for replacing 18 Filter modules on CMF units • Order one (1) backup submersible pump for on-lot pump stations • Investigate cause of ongoing electrical service breaker trip on Automatic Transfer Switch #1 • Discuss extended service agreement with IACONO, Inc. for CMF Compressors • JRFA and STES to continue looking into high plant flows experienced the week of 3/6/11

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 4 of 2011	Date: 4/20/2011	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :)		
a. Activities completed this month (attach additional pages as needed):		
<ul style="list-style-type: none"> • Provided stormwater literature for dissemination throughout the Village. • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the number of cubic yards of sand cleaned up throughout the Village. • Submitted 2010 NYSDEC Annual Report for Board approval and public comment on 4/6/11. • Posted Annual Report on village website on 4/15/11. Will receive comments for thirty days. • Prepared MS4 Informational Flyer for insert to Water Quality Report mailing. Delivered to Village on 4/14/11. • NYSEFC will announce award of GIGP grant within two weeks. 		
b. Status of activities in progress this month (attach additional pages as needed):		
<ul style="list-style-type: none"> • Preparing SEQR for Wells Brook Retrofit • Awaiting decision on soils contamination before adopting Lead Agency for Tonetta Brook Retrofit • Awaiting NYSDEP re-write of old wastewater treatment plant Phase 1 Site Assessment • Continue to negotiate with Putnam County for additional funding for Wells Brook Retrofit project. 		
c. Activities scheduled (attach additional pages as needed):		
<ul style="list-style-type: none"> • Negotiate Change Order with NYCEP • Submit revised Wells Brook calculations for increase phosphorus removal of 85.8 kg. • Decision on whether to join the new East of Hudson Regional Stormwater Entity 		

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 4 of 2011	Date: 4/20/2011	Contract No:
Facility Name: VOB / SANITARY SEWER MAINTENANCE		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including ©)		
a. Activities completed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> • Repairs needed at 15 Center Street; completed April 16th. 		

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT - 2011

TO: Mayor James Schoenig - Board of Trustees
From: Chief Inspector John Del Gardo
Re: Monthly Report March 2011

TICKETS

Uniform Traffic Tickets:	301
DOT Truck Enforcement	51
Parking Tickets:	92
Public Intox	3
No Taxi License	2
Tickets Total:	449

TAXI INSPECTIONS	99
-------------------------	-----------

Fisher	PL	Assault
Peiffer	VTL	511
Peiffer	PL	Dis Con
Peiffer	VTL	512
Peiffer	VTL	511
Oliver	VTL	512
Oliver	VTL	512
Oliver	VTL	512
Oliver	VTL	512
Oliver	VTL	Warrant
Oliver	VTL	511
Perro	PL	CPSP
Perro	VTL	511
Frezza	PL	Dis Con
Croston	VTL	DWI
Total Arrests:	15	

SECURITY VISITS PATROL

Sewer:	172
Water Tank:	155
Well Field:	98
Security Visits Total:	425

FOOT PATROL

Main Street:	82
Metro North:	86
Residential:	59
Foot Patrol Total:	227 Hours

Administration:	41	Hours	(Officers in-station with reports)
911 Calls:	45		
Walk-in Complaints:	43		
Assists:	49		

VEHICLE

Repairs:	\$412
-----------------	--------------

MILEAGE

Ford 245	1243
Ford 246	999
Chevy K9	356
DWI	0

Mileage Total:	2598
-----------------------	-------------

Fuel:	429 Gallons
--------------	--------------------

PARKING ENFORCEMENT

P.E.O Stockburger -	Hours:	39
	Tickets:	53

911 DISPATCHED CALLS – 45

AIDED CASE – 12
VEHICLE ACCIDENT – 1
DISPUTE – 4
DOMESTIC DISPUTE - 4
911 HANG UP – 5
LARCENY – 3
WELFARE CHECK – 1
FIRE ALARM – 5
SUSPICIOUS PERSON – 3
HARASSMENT – 1
DISORDLY PERSON - 2
DISCON – 1
STRAY DOG – 1
ILLEGAL DUMPING – 1
ODOR OF MARIHUANA – 1

Village of Brewster Planning Board
David P. Kulo Jr.
Chairman

To James Schoenig, *Mayor*
Christine Piccini, *Trustee, Deputy Mayor*
Mary Bryde, *Trustee*
Teresa Stockburger, *Trustee*
Tom Boissonnault, *Trustee*
Peter Hansen, *Clerk & Treasurer*
Anthony Mole, *Counsel*

Meeting of March 22, 2011

- **851 Rte 22 – Nasser Aqeel.** This was a concept meeting to assist the applicant with possible use of vacant space for a bagel shop. A preliminary floor plan was presented. Among the issues discussed included whether the establishment would fall under “restaurant” or “fast food” and provisions for parking. The issue of traffic safety was also raised in light of the heavy traffic that exists on Rte. 22.
- **5-7 Putnam Avenue – Subdivision.** Mr. Fowler was not present to discuss his plans. Among the issues discussed included the water and access to the shut off valve through an easement. The subdivision would require a use variance and property lines would need to be more accurate.

David Kulo
Chairman, Planning Board
April 20, 2011