

VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
FEBRUARY 16, 2011  
REGULAR MEETING

Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting at 7:30 P.M. on February 16, 2011 at Village Hall, 50 Main Street, Brewster, New York.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees; Tom Boissonnault, Mary Bryde, Terri Stockburger  
Village Engineer: John Folchetti  
Village Counsel: Anthony Molé,  
Clerk & Treasurer: Peter Hansen  
Village Police: John Del Gardo

Absent:

**Pledge to flag.**

Notation of Exits

Mayor Schoenig motions to open the meeting at 7:30, Trustee Stockburger 2<sup>nd</sup> all in favor 5 to 0.

- 1) Monthly Reports
  - a. Engineer's Report - John Folchetti provided the Engineer's report dated 2/16/11. Mayor Schoenig Motion to accept the engineer's report, Trustee Stockburger 2<sup>nd</sup> all in favor 5 to 0. Mayor Schoenig asks John for support to send out an RFP for Sewer Plant Operating Services. November is the current anniversary date. Bid package could go out in early June, potential for award to a different vendor in September. Of course STES could be selected again and there would be a bumpless transfer. Emphasize insurance and performance bonding.
  - b. Police Report – John Del Gardo provided the Police Report for January. Mayor Schoenig motions to accept the January Police Report, Trustee Stockburger 2<sup>nd</sup> all in favor 5 to 0.
  - c. Planning Board Report – David Kulo provided the Planning Board Report. Mayor Schoenig motions to accept the Planning Board report dated 1/25/11, Trustee Stockburger 2<sup>nd</sup> all in favor 5 to 0.
- 2) Putnam County Stormwater Coalition – The Village of Brewster has two retrofit projects; Tonetta Brook and Wells Brook with funds committed by Putnam County for these projects. All funds are routed from the County to the Stormwater Coalition for review. There is a desire on the part of our County Legislators for us to join the combined Westchester/Putnam group but there are currently two committees intending to be combined into one so there is some uncertainty. Also, DEC appears to be uncertain as to whether "banking" of credits will be allowed from one permit period to the next which is not how we envisioned these projects. Also the next permit details are not forthcoming so we don't know what is coming down the pike. John Folchetti recommends we join the Putnam County committee to enable funding for our projects and then the combined committee if and when that comes to fruition.
- 3) Correspondence Sent-Received – Trustee Stockburger motions to accept Correspondence Sent/Received, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.

- 4) General Code Annual Re-codification - Deputy Mayor Piccini motions to approve the funds for re-codification up to \$1,000, Mayor Schoenig 2<sup>nd</sup> all in favor 5 to 0.
- 5) Minutes for Approval
  - a. February 2, 2011 Minutes Deputy Mayor Piccini motions to approve the minutes for February 2, 2011, Mayor Schoenig 2<sup>nd</sup> all in favor 5 to 0.
- 6) Vouchers Payable
 

a.	A	General	\$71,992.92
b.	F	Water	9,325.39
c.	G	Sewer Operations	16,043.22
d.	H10	Wastewater Treatment Capital Project	5,112.50
e.	H15	Sidewalks SAFETEA-LU	743.50
f.	TA	Trust and Agency	1,884.93
<b>Total Vouchers Payable</b>			<b>\$105,102.46</b>

Mayor Schoenig motions to approve Vouchers Payable, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
- 7) Outreach to Commercial Building Owners – Deputy Mayor Piccini explains this is in conjunction with the Micro-Enterprise Grant process. Community outreach is an integral part of the Grant process and the thought is to invite the property owners who have commercial entities on site to have a lunch on April 7, 2011 and raise awareness of this grant process and that the Village of Brewster Government is supportive of their efforts to attract and retain tenants. The Trustees would host the event and provide the dishes to be served. The date was also chosen to coincide with the Team Brewster meeting and looks to attract other government participation.
- 8) Snow Removal – Trustee Stockburger expresses frustration at the sidewalks being blocked on Oak Street and wants to see the laws on the books enforced. Deputy Mayor Piccini suggests we send out notices this winter regarding enforcement actions and send it out again in September to remind people that we will rigorously enforce the snow removal and sidewalk maintenance statutes. Clarify the size of the cleared area required. Ensure that the property owner understands that if they do not reside in the Village it is still their responsibility to clear the sidewalks.
- 9) Marine Corps Sign – Counsel Molé will research the status of the tenant as a Federal entity.
- 10) Memorial Day Parade Permit - Mayor Schoenig motions to approve the parade permit for Memorial Day and to close the street from 10:00 to 12:00 noon from the Brewster Fire House down Railroad Avenue to Veteran’s Monument Park, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

11) Budget Transfers – Mayor Schoenig motions to approve the budget transfers, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.

		Original Budget	Adjustment	Revised Budget	Transferred From	Contingency Balance
<b>A: General Fund</b>						
Buildings	a.1620.4	\$ 25,889.00	\$ 7,235.00	\$ 33,124.00	Beginning Balance	\$ 50,000.00
Parking Clerk Contractual	a.1720.4	\$ 2,750.00	\$ 1,000.00	\$ 3,750.00	Contingency A.1990.400	\$ 42,765.00
Judgements Claims Tax Certiorari	a.1930.400	\$ -	\$ 8,598.00	\$ 8,598.00	Contingency A.1990.400	\$ 41,765.00
Police Contractuall	a.3120.400	\$ 32,822.00	\$ 10,793.00	\$ 43,615.00	Contingency A.1990.400	\$ 33,167.00
State Retirement	a.9010.800	\$ 47,465.00	\$ 716.00	\$ 48,181.00	Contingency A.1990.400	\$ 22,374.00
Workmans Comp	a.9040.800	\$ 11,746.00	\$ 3,304.00	\$ 15,050.00	Contingency A.1990.400	\$ 21,658.00
					Ending Contingency Balance	\$ 18,354.00
<b>Fund Balance</b>						
					Beginning Balance	\$ 558,017.00
Debt Service 50 Main	a.9730.640	\$ -	\$ 32,913.00	\$ 32,913.00	Fund Balance	\$ 525,104.00
Snow Removal	a.5142.4	\$ 25,000.00	\$ 30,000.00	\$ 55,000.00	Fund Balance	\$ 495,104.00
Snow Removal	a.5142.100	\$ 56,108.00	\$ 10,000.00	\$ 66,108.00	Fund Balance	\$ 485,104.00
					Ending Fund Balance	\$ 485,104.00
<b>F: Water Fund</b>						
					Beginning Balance	\$ 30,000.00
Police Contractual	f.3120.410	\$ 25,528.00	\$ 8,274.33	\$ 33,802.33	Contingency F.1990.400	\$ 21,725.67
Buildings Contractual	f.8310.400	\$ 20,136.00	\$ 5,948.33	\$ 26,084.33	Contingency F.1990.400	\$ 15,777.33
Transmission/Distribution Contractual	f.8340.400	\$ 20,000.00	\$ 6,281.00	\$ 26,281.00	Contingency F.1990.400	\$ 9,496.33
State Retirement	f.9010.800	\$ 20,734.00	\$ 313.00	\$ 21,047.00	Contingency F.1990.400	\$ 9,183.33
Wormans Comp	f.9040.800	\$ 5,364.00	\$ 1,509.00	\$ 6,873.00	Contingency F.1990.400	\$ 7,674.33
					Ending Contingency Balance	\$ 7,674.33
<b>G: Sewer Fund</b>						
					Beginning Balance	\$ 20,000.00
Police Contractual	g.3120.410	\$ 14,588.00	\$ 4,702.00	\$ 19,290.00	Contingency G.1990.400	\$ 15,298.00
State Retirement	g.8010.800	\$ 7,986.00	\$ 120.00	\$ 8,106.00	Contingency G.1990.400	\$ 15,178.00
Workmans Comp	g.9040.800	\$ 2,890.00	\$ 813.00	\$ 3,703.00	Contingency G.1990.400	\$ 14,365.00
					Ending Contingency Balance	\$ 14,365.00

12) Other Business –

- a. Trustee Stockburger is working with Deputy Mayor Piccini on street decorations.
- b. Trustee Boissonnault asks about street cleaning since we have dispersed a larger portion of salt/sand than normal. Suggestion is to do Village-wide cleanup on April 23 timeframe so we can take advantage of Bulk pick-up on the 4<sup>th</sup> Wednesday of April.
- c. Mayor Schoenig inquires about 571 N. Main status. Counsel Molé says they will be in court soon to settle the fines and violations.

13) New Business

- a. Mayor Schoenig mentions that the Town of Southeast unilaterally decided to do code enforcement for the Village of Brewster. Mayor Schoenig asked if the Supervisor consulted the Town’s Code Enforcement department, the answer was no he had not consulted with them so he really has no idea of their capacity to fulfill his off-the-cuff remarks.
- b. Mayor Schoenig also discussed the Town’s “Gold” parking lot enforcement with the Town, but nothing was resolved as yet.
- c. Flowers for Memorial Day not to exceed \$125. Trustee Stockburger motions to approve the expenditure of up to \$125 for a wreath for Memorial Day, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.

14) Public Comment

- a. Denis Castelli related that Assemblyman Katz is researching the law that allows Villages to conduct their own elections using their own machines which may not be electronic voting machines.
- b. Denis Castelli related that the County Legislature reviewed the appointment of former County Executive Bondi to a consulting position but did not endorse Mr. Bondi for the position. Regardless, since the position does not have any pay associated with it, it does not require the approval of the Legislature.
- c. Tyler Murello questions the amount the budget is over on Snow removal. Hansen says it is about \$20,000 over the original budget. Tyler also asked about the Police budget and Hansen said that part of the budget transfers approved this evening increased the budget line for contractual expenses to avoid the possibility of exceeding the budgeted amount.

15) Trustee Stockburger motions to go into Executive Session to discuss litigation, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0. Mayor Schoenig motions to come out of Executive Session and resume the regular meeting, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

16) Mayor Schoenig motions to Adjourn, Trustee Stockburger 2<sup>nd</sup> all in favor 5 to 0.