



# *Village of Brewster*

*50 Main Street*

*Brewster, New York 10509*

*Putnam County*

*Incorporated 1894*

*845-279-3760 Fax 845-278-7653*

## *Office of Code Enforcement*

### *Temporary and Permanent Sign Permit Instructions*

*Please provide the following items to process your application for a Sign. Please feel free to contact this office with any questions that you may have.*

#### *Approved Color Palette*

Review the code for complete requirements: Village Code, Chapter 199, Signs <http://ecode360.com/BR1329#BR1329>

##### **Background Color: (choose one)**

- |                                                                                        |                                                            |
|----------------------------------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Deep (colonial) red/cranberry/burgundy similar to pantone 188 | <input type="checkbox"/> Deep green similar to pantone 627 |
| <input type="checkbox"/> Navy blue similar to pantone 282                              | <input type="checkbox"/> Black                             |
|                                                                                        | <input type="checkbox"/> White                             |

##### **Message Colors: (may use two)**

- |                                 |                                |
|---------------------------------|--------------------------------|
| <input type="checkbox"/> Black  | <input type="checkbox"/> Gold  |
| <input type="checkbox"/> Silver | <input type="checkbox"/> White |

- 1] Please provide a description of sign and installation method.*
- 2] Complete the application and include a photograph, drawing or specifications for each sign.*
- 3] Provide the contractor's insurance certificate (BOTH liability & workman's comp).*
- 4] Complete and notarize the attached owner consent form.*
- 5] Attach a fee of \$60.00 per sign payable to the "Village of Brewster".*
- 6] Signs valued over \$400.00 – permit fee is \$120.00 per sign.*
- 7] Temporary signs require a \$50 deposit refundable if signs are removed within 21 days. Penalties apply for noncompliance including forfeiture of deposit.*

*Joe Hernandez  
Code Enforcement Officer*